Candidates who can demonstrate a hardship registering for an Illinois Certification Testing System test that is a requirement for admission to a professional education preparation program may be considered for conditional admission. For purposes of this policy, hardship is defined as being unable to register for the test because the individual resides outside of Illinois and, therefore, cannot take the test in a location that is convenient for them.

Consideration for a conditional admission to a program will be given to candidates by the admitting program personnel, with the concurrence of the Council on Teacher Education. Either the candidate or the program admission personnel may initiate a request for conditional admission on the designated form. A conditional admission will not be offered until the form is approved by the appropriate admission personnel and the Council.

A conditional admission may be offered only for the first term of enrollment. If conditionally admitted, the candidate will be required to pass the appropriate test(s) in order to remain in the professional education preparation program beyond the first semester.

The admitting program will clearly state in the offer of admission that admission is conditional and that registration beyond the first term will not be permitted unless the candidate has passed the appropriate test(s).