During the course of the teacher education practicum experience, the performance of the UIUC teacher candidate will be assessed according to the criteria in the appropriate evaluation forms. As with all aspects of the teacher preparation program at UIUC, these criteria and procedures reflect the overarching direction of the Conceptual Framework. The assessment criteria are grounded in the Illinois Professional Teaching Standards and reflect critical, specific competencies essential to a successful teaching experience. At the point at which the supervisor, clinical experiences program coordinator, and/or cooperating teacher determine that the student teacher is not making adequate progress in one or more of the competency areas, the following procedure will be followed for remediation.

1. The clinical experiences program coordinator (CEPC) and supervisor will meet with the teacher candidate and discuss the concern(s) explicitly. The cooperating teacher will be included in the meeting at the discretion of the CEPC. Specific steps will be written for remediation and a reasonable time period for growth will be specified. A copy of the document will be given to the teacher candidate, cooperating teacher, supervisor, CEPC, appropriate adviser, and CTE.

2. If the conditions outlined for the teacher candidate in step 1 are not met satisfactorily, University clinical experiences personnel will develop a Professional Growth Plan (PGP). The PGP will detail 1) expectations for successful completion of the field experience, 2) consequences of unsuccessful completion of those expectations and requirements, and 3) options for the teacher candidate. The PGP will be discussed and signed by the candidate and representatives of the University. (The expectations and outcomes of the PGP remain valid even if the teacher candidate does not sign the PGP.) The teacher candidate will have the right to attach a written statement to the PGP. A copy of the PGP will be provided to the teacher candidate, cooperating teacher, supervisor, CEPC, appropriate adviser, and CTE.

3. Upon satisfactory completion of the specifications of the PGP during student teaching, the teacher candidate will be eligible for certification. If the candidate’s progress is less than satisfactory, he/she will have the following options:

- petition to withdraw from student teaching
- request to student teach during a future semester
- petition to graduate without certification
- accept an unsatisfactory grade in the student teaching practicum and not be recommended for certification
- request an extended placement

**NOTE:** If a petition is not submitted or is denied, the teacher candidate will receive an "Unsatisfactory" grade in student teaching and will not be recommended for certification. Late drop petitions will not normally be considered by the clinical experiences program coordinator during the last two weeks of instruction for the semester.

4. If, at any time, the above procedures prove ineffective to solve the problem, the CEPC will intervene.

5. Teacher candidates may refer to the [Grievance Policy and Procedures for Student Teachers Enrolled in Certification Programs](http://www.ed.uiuc.edu/COE/CTE/cert/grievance.html)