MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
November 28, 2012
3:05 p.m. – 4:25 p.m.
Conference Room A, 505 E. Green, Ste. 203

MEMBERS PRESENT: Richard Clark (AgEd), Brenda Clevenger Evans (CoTE), Cynthia Helms (P-12 Rep), Christine Jenkins (GSLIS), Kristi Kuntz (Provost), Suzanne Lee (CoTE), Brenda Lindsey (SW), Chris Roegge (COE), Adv. Steiner Waranyuwat (LAS), Marian Stone (FAA)

MEMBERS ABSENT: Amy Allen (Student Rep), Ave Alvarado (GC), Mary Kalantzis (COE), Theresa Laumann (Student Rep), Chris Span (COE)

OTHERS PRESENT: Kathy Gray (CoTE), Kathy Ryan (COE)

1. Announcements and Approval of Minutes
   a. Welcome and Announcements: Clevenger Evans called the meeting to order at 3:05 p.m. welcoming everyone. She recognized Chris Roegge in attendance and asked him to give a brief, informal update on the COE redesign.

   Roegge began with the broader spectrum informing attendees of a meeting in Springfield December 12th where ISBE and the education deans will discuss higher education. Roegge attends a statewide meeting for education deans and is familiar with the concerns most likely to be discussed. He explained that as a research institution we are different, tend to separate from the rest, and are in a middling position.

   Roegge continued saying that the redesign work has been focused on foundations course sequences. They are working towards designing a sequence of courses for all students desiring to enter a teaching program. Core content has been identified and centers on three points; cultures of disability, diversity and assuring assessment of student learning. Under investigation are ways for students to gain community based experiences before spending time in the classroom. Roegge fielded questions.

   b. Approval of April 18, 2012 minutes and August 15, 2012: Clevenger Evans said attendees at the last meeting had not read the emailed April minutes and postponed approval to the next meeting. She asked for approval of the minutes of April 2012. Stone moved to approve the minutes as presented, Steiner Waranyuwat seconded, and they were accepted. Clevenger Evans then asked if there were any additions or corrections to the August 15th minutes. Clark motioned to approve the August 2012 minutes as presented. It was seconded by Jenkins, and the minutes were accepted as presented.

   c. Additions to the agenda:
      i. TWF electronic signature: Clevenger Evans referred to two handouts in the packet; an e-mail form letter to be sent to all cooperating personnel explaining the process of awarding waivers and the “Clinical Experience Placement Agreement Cooperating Personnel” which must be signed. She explained that as a result of the audit a new procedure for awarding tuition waivers to cooperating personnel will be implemented this spring and is outlined in the letter. She will e-mail it to all cooperating personnel who have cooped in the last three years and request their signature.

      ii. Principal Prep Program Approved: Clevenger Evans announced that our new Principal Preparation Program was presented by EPOL and approved by ISBE at the October 5th licensure board meeting.

      iii. CBC Information: Clevenger Evans referenced the handout “Champaign Unit #4 Criminal Background Check for Student Teaching Information” and reviewed its content. She reminded attendees that student teacher
candidates must complete a CBC for CoTE and for the school district. CoTE will accept the CBC however the candidate can provide it. Discussion followed.

2. Old Business

a. IPTS implementation/program revision: Lee reminded attendees of the details necessary to comply with the new IPTS implementation. All programs must prove that they align to the new IPTS no later than July 1, 2013 for an implementation date of September 1, 2013. In order to meet this schedule, Lee asked programs to submit to CoTE by February 2013 their course of study along with evidence that it is congruent to the new standards. New matrices are due to CoTE by the end of this semester. Clevenger Evans added that CoTE needs the matrices as well as the syllabi for each course showing which standard is addressed so we can identify who is handling what content. Lee told Lindsey she would contact her regarding the completion of the Annual Report submission.

b. edTPA update: (Teacher Performance Assessment) Clevenger Evans said she attended the edTPA Implementation Conference held at the University of San Diego earlier this month. At the conference, it was recommended institutions design a common core of courses to insure each candidate has the same academic language instruction. Clevenger Evans explained that academic language is the way the student teacher candidate frames materials presented and said course instructors and faculty facilitators have the responsibility to present this academic language. She said conference presenters realized using the carrot approach to get faculty on board with this concept didn’t work, but showing faculty the data that revealed student teachers need more work accomplished the task. They also pointed out that candidates need to make thinking and decision making visible. Roegge added the mindset for edTPA focuses on the learner to whom our student teacher teaches, not on the student teacher.

Clevenger Evans reminded attendees that the law requires we begin a pilot test before July 1, 2013. Program faculty who teach these courses must incorporate edTPA material into their program. Also, Pearson is not available to score our pilot results. We must conduct scoring locally in house. Clevenger Evans said ample resources are available on the edTPA website.

3. New Business

a. Conditional admission: Clevenger Evans stated that CoTE will enter candidates into our database as conditional admits when they submit to us the 73-60 form. Once the student applies to their program Clevenger Evans can sign the form and send it to ISBE. The student must submit an online request for their ACT plus Writing scores to be sent to ISBE. When ISBE receives both the 73-60 form and the ACT plus Writing scores, they will enter the candidate into their Educator Certification System (ECS). Once in ECS, the candidate will move to a fully admitted status.

b. Assessments:

4. a. ISBE annual report update: Addressing these points together, Lee began by acknowledging how the current annual report efforts have revealed to her how much programs differ. Lee advised that we revisit student assessments. She suggested we review the options available and set up systems that work, are meaningful, and provide timely data. The Danielson Framework is one she recommends exploring.

Lee continued by saying the annual reports are due to ISBE now. Lindsey thanked Lee for her assistance in preparing the school social work annual report.

4. b. ISBE updates: Clevenger Evans directed attendees to the handout entitled “Tentative ISBE timeline for elementary/middle grade changes” and stressed the word tentative. The dates are still subject to
change, but she wanted to get the information out as soon as possible. Clevenger Evans highlighted the information and dates presented and fielded questions. She explained that this applies to the elementary education program. Institutions will have to present a new elementary education program to the licensure board showing a need for the program. So the earlier the proposal is submitted the more likely it will be approved. Secondary education will lose middle school endorsements if they don’t submit dual programs.

Clevenger Evans said candidates must receive their license by July 31st in order to not be held to the new licensure requirements. Those new licensure requirements include having successfully completed coursework on the psychology of, the identification of, and the methods of instruction for the exceptional child, including without limitation the learning disabled, (iv) having successfully completed coursework in methods of reading and reading in the content area. She added a reminder that May graduates need to apply for certification as soon as possible after graduation to make the July 31st license date.

Clevenger Evans reported that ISBE is pursuing ACT/basic skills scores to be valid for ten years instead of five. She promised to notify everyone when this happens.

Clevenger Evans reminded attendees that ISBE’s position is that our candidates pass the APT prior to being awarded their degree. Illinois Board of Higher Education is currently looking into whether or not ISBE can make such a requirement. IBHE’s initial stance is that ISBE cannot, but it is under review at IBHE’s legal department. We are waiting final word.

5. Information Items: The following information was distributed.
   a. 10-Day Fall 2012
   b. Cert Report 3Year 09-12
   c. Cert Report Annual 11-12
   d. Computer-based test sites

6. Adjournment: Clevenger Evans asked for additional comments or questions. Seeing none, she adjourned the meeting at 4:20 pm.

Remaining meeting dates for AY 12-13: All meetings are 3-5 PM in Suite 203 (B), 505 E. Green unless otherwise indicated.

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