MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
December 18, 2013
3:35 p.m. – 5:00 p.m.
Conference Room A, 505 E. Green, Ste. 203

MEMBERS PRESENT: Richard Clark (AgEd), Brenda Clevenger-Evans (CoTE), Kathryn Endsley (P-12 Rep), Pamela Greene (CEPC), Cynthia Helms (P-12 Rep), Jenna Kandah (Student), Brenda Lindsey (SSW), Lisa Monda-Amaya (Faculty), Chris Roegge (CoTE), Chris Span (EDUC), Bob Steltman (LAS), Laurie Davis (LAS), Kathy Gray (CoTE), Kathy Ryan (EDUC), Carol Wilson Smith (EDUC)

MEMBERS ABSENT: Ave Alvarado (GC), Christine Jenkins (GSLIS), Mary Kalantzis (COE), Kristi Kuntz (Provost), Suzanne Lee (CoTE), Marian Stone (FAA)
OTHERS PRESENT: Amaya (Faculty)

1. Announcements and Approval of Minutes
   a) Welcome and Announcements:
   c) Additions to agenda: Roegge called the meeting to order at 3:35 p.m., welcomed everyone and asked if there were any additions to the agenda. Seeing none, he noted a correction; the next scheduled meeting is January 15, 2014. Roegge made three announcements. (1) An internal search has opened for a new position in the College of Education, Director of Teacher Education, which will head a newly created administrative unit called I-Teach. (2) The state of Louisiana just released a notice making grant funding available to schools and districts for the purpose of developing teacher education programs. Schools and districts may partner with universities, with other entities, or may work alone. (e) According to a new ranking of universities with the most “driven” students, the University of Illinois ranks tenth world-wide. Roegge remarked that there were new faces in attendance and invited everyone present to introduce themselves to the group.

   b) Approval of September 18, 2013 minutes: Roegge asked for corrections to the September 2013 minutes which were emailed to all earlier. Span moved approval, and they were accepted as submitted.

2. Ongoing Business
   a) IPTS implementation/program revision: Roegge announced that the required IPTS documentation was successfully submitted to ISBE on time. This submission included matrices detailing each program’s realignment to the new IPTS. There was no further word from ISBE to report at this time.

   b) edTPA: Roegge pointed all to the handout “Highlights from the 2013 edTPA Field Test Summary Report” and reviewed the results released by Pearson directing particular attention to the statement, “Based on the 2013 national field test data, 58% of candidates would have passed the assessment with a score of 42 or higher.” ISBE will set the pass score for Illinois. Roegge reminded attendees that what we do to prepare our teacher candidates is so vitally important to their success and highlighted two specific areas. Preparation within the program needs to incorporate the academic language required of candidate. Also, logistical support for the video recording, particularly with insuring sound quality, is helpful. Discussion followed. Roegge addressed the topic of obtaining permission to record students and promised to send a link to ISBE's edTPA guidance document, which includes a standard release form for student participation. To obtain additional information, Roegge suggested getting an account on the official edTPA website (link on the handout). He said UIUC will get a limited number of officially scored tests and then reviewed the requests for official scoring that have already been submitted to Lee. Roegge said the turnaround time is about three weeks and promised to send the link to a chart showing submission and return dates for edTPA scoring. Pearson is recruiting official scorers. Roegge encouraged faculty and instructors to sign up on the website to undergo scorer training and become more familiar with requirements.

   c) Bylaws change – roles and responsibilities: Roegge directed attention to a handout “Bylaws Section VI Draft” and recapped activity to date. This Council Executive Committee reviewed the proposal at the September meeting, the Clinical Experiences Program Coordinators were introduced to the proposed bylaws
change in roles and responsibilities at their last meeting, and now it is back today. Roegge asked for a motion and then comments to follow. Monda-Amaya moved to accept the proposed bylaws change, Steltman seconded, and discussion followed. The following addition was requested and is shown in *italics*: Section A. Curriculum Coordinator responsibilities: 4. Ensure prompt and accurate completion of reports required by government and non-government entities. e.g. ISBE Annual Program Reports. The Bylaws change with the addition was voted on and passed unanimously.

d) Conceptual Framework & Dispositions update: Roegge referred to the dispositions draft handout and explained how it was developed. The Conceptual Framework and Dispositions subcommittee met. Roegge took the notes from that meeting and drafted a three column chart for dispositions which was circulated back through subcommittee members. It was distributed at the last CEPC meeting where discussion centered on the dispositions of inquiry and self-improvement in service of students. Roegge said today he is presenting a second draft and asking for agreement on just the dispositions listed in the “Identify” column. Roegge said Lee volunteered to rework and incorporate Danielson language in the “Exemplify” column. He suggested the five dispositions listed should be considered the core set of expectations that programs will communicate to candidates early and often, they should be examined and explained early and often, and they should link readily to Danielson language. These dispositions are intended for our use as well as the candidates. Roegge asked attendees to focus on the language used in the middle column, “Define,” as they review the draft. Discussion followed. An addition was suggested for the first disposition listed; “fairness and belief that all students can *and should* learn”. Another suggestion was made to look at the National Board for Professional Teaching Standards. Roegge clarified that the CAEP definition was used. Finally, a recommendation was made to table further action until the Danielson wording was applied and the subcommittee met again to discuss the revisions. All were in agreement to table dispositions.

3. New Business

   b) Unit Assessment System: Roegge asked attendees to look at the handout “Selected Excerpts From… Unit Assessment System” and directed particular attention to page 5 and the flow chart on the last page. He said this Unit Assessment System was last updated in 2009, following the NCATE framework. Now NCATE and TEAC have joined together to form Council for the Accreditation of Educator Preparation (CAEP). The CAEP framework and standards are different than NCATE. Also, non-initial licensure and advanced programs have different needs. We have gone through many changes and have new data sources and assessments. Therefore, Roegge suggested it is time to revisit and update our Unit Assessment System. He asked for volunteers to sit on a sub-committee to do that. Volunteers include Brenda Clevenger, Pam Green, Brenda Lindsey, Kathy Ryan, Carol Wilson-Smith.

4. Updates/Reports:
   a) ISBE annual report update: Roegge shared a summary of a teleconference with Jason Helfer of ISBE about the move from NCATE to CAEP and Annual Program Reports. Helfer wants to make the ARP process more meaningful and is considering changes. One possibility is a four-year cycle option which could entail institutions choosing topic(s) to research and reporting those findings to the Board at the end of four years. Annual report changes are being considered but will not be made hastily. More information will be available in the spring.

   b) ISBE/Licensure updates:

5. Information Items:
a) **IERC Teacher Pipeline Study**: Roegge will email the link to this report.

Roegge announced the date and time of the next meeting and adjourned this meeting at 5:00 p.m.

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**Next meeting:** January 15, 2014  
**All meetings are 3:30-5 PM in Suite 203 (B), 505 E. Green unless otherwise indicated**