Approved

MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
August 20, 2014
3:30 p.m. – 5:00 p.m.
Conference Room A, 505 E. Green, Ste. 203

MEMBERS PRESENT: Matt Borek (FAA), Brenda Clevenger-Evans (CoTE), Jenna Kandah (Student), Suzanne Lee (CoTE), Sarah McCarthey (COE), Chris Roegge (CoTE), Carol Wilson Smith (SSW)
MEMBERS ABSENT: Ave Alvarado (GC), Richard Clark (AgEd), Kathryn Endsley (P-12), Pamela Greene (PCEC), Christine Jenkins, (GSLIS), Mary Kalantzis (COE), Kristi Kuntz (Provost), Lisa Monda-Amaya (Faculty), Bob Steltman (LAS), Erica Thieman (AgEd)
OTHERS PRESENT: Kathy Ryan (COE)

1. Announcements and Approval of Minutes:
   a. Welcome and Announcements: Roegge called the meeting to order at 3:37 p.m.
      i. Committee personnel changes: Roegge welcomed everyone to the meeting and introduced Matt Borek from Music to the group. Matt will be representing the College of Fine and Applied Art. Introductions were made by all. Roegge announced that Cynthia Helm would no longer be on the committee as she was retiring and wanted to facilitate a smooth transition. The committee was asked for recommendations for another school representative.
      ii. INTC: Roegge announced that he is serving as the Director of INTC in addition to his work at the Council.
      iii. CAEP conference: Roegge let the committee know that he, Lee, and Clevenger will be attending the CAEP conference at the end of September.
   b. Approval of April 16, 2014 minutes: The minutes were approved as submitted.
   c. Additions to agenda: Roegge added a topic to discuss changes in how we assess content knowledge.

2. Old/Ongoing Business
   a. edTPA update: Roegge showed a video regarding edTPA confidentiality created by the campus lawyer and public affairs.
   b. Elementary education proposal update: Proposal is going to SEPLB on September 5.
   c. Annual Program Report update: All programs were approved as was the IPTS matrices. We are still uncertain as to the exact format of the next report.
   d. Program shepherds update (handout): Roegge shared the list of program shepherds/coordinators and asked for updates/corrections.

3. New Business
   b. New student teaching evaluation forms (handout): Lee reported the pilot showed a need for supervisor training to minimize rating inconsistencies. There will be a midterm and final evaluation, as in the past. The following “cut score” guidelines are proposed: A minimum total score of 44 with no “1” ratings. The coop teacher form is the same as the supervisor’s form, but coops will only provide comments and narrative recommendations, not a numerical rating.
   c. Fall employment survey (handout of instrument): Roegge has asked programs to gather employment information.
d. Exit survey policy: Roegge asked for suggestions on how we can assist programs on getting a better return.
   a. Onus on candidates or program coordinators?
   b. Make this a requirement for licensure recommendation?

4. Updates/Reports:
   a. General update – priorities for this year
   b. ISBE/Licensure updates
      a. License renewal rules/public comment: Roegge/Lee (?) shared information on proposed rules regarding professional development for licensed teachers. ISBE removed a list of items that would count and are now requiring professional development credit to be aligned with standards. How can we align cooperating teacher responsibilities with these standards?

5. Information Items: none

6. Adjournment: The meeting was adjourned at 5:00 pm.

Next meeting: September 17, 2014
All meetings are 3:30-5 PM in Suite 203 (B), 505 E. Green unless otherwise indicated.