MINUTES OF THE EXECUTIVE COMMITTEE  
COUNCIL ON TEACHER EDUCATION  
December 18, 2002  
2:10 p.m.-3:50 p.m.  
Room 242, Education Building  

MEMBERS PRESENT: Ave Alvarado, Bonnie Armbruster, Anna Ball (for Joe Harper), Sheryl Benson, Cheri Carlson, Gary Cruell, Susan Fowler, John Grashel, Eve Harwood, Christine Jenkins, James Leach, Brenda Lindsey, Diane Ore, Chet Zych  

MEMBERS ABSENT: Lasonya Harris, Keith Marshall, Ann Mester, Marisa Ptak, Cathy Simon, Linda Sloat  

OTHERS PRESENT: Marge Jerich, CTE staff  

1. Approval of Minutes, Announcements, and Additions to Agenda:  

a. The meeting was called to order by Benson at 2:10 p.m. Benson asked if there were any additions or corrections to the minutes of November 20, 2002. Armbruster, seconded by Lindsey, moved approval of the minutes as corrected. Unanimously approved.  

b. Benson asked if the committee would approve the revised agenda presented at the table. Lindsey, seconded by Alvarado, moved acceptance of the revised agenda. Unanimously approved.  

Zych reported that ninety-one applicants applied for the certification specialist position. Six candidates were interviewed, two have withdrawn their application. The search committee will be meeting to make a decision among the four remaining candidates. Zych stated that he hopes to make an offer before the winter break.  

c. There were no additions to the agenda.  

2. Proposals:  

a. Proposed Revision of the Physics Teaching Option: Zych (for Mester) presented a brief overview of the proposed revision of the Physics Teaching Option. The revision will align the program with the Illinois Content Area Standards for Physics. Armbruster, seconded by Alvarado, moved approval of the proposal as presented. Unanimously approved.  

Benson noted that the science programs need to meet the Illinois Common Core Science Standards as well as their specific program content area standards. Since a number of program revisions will be coming through for the sciences, Phyllis Vanlandingham, academic advisor, will ensure that the appropriate advisors are updated with a list of the new requirements for these programs.  

b. Proposed Revision to the Curricular Requirements for the Degree of BME in the College of FAA: Harwood presented an overview of the revision to the undergraduate music education degree. Two courses, MUS 210: Technology Based Instruction in Music and C & I 373: Literacy in Content Areas are
being added to the curriculum to align it with the Illinois Technology and Language Arts Standards as well as the standards of the National Association of Schools of Music. The proposed curricular revision adds three hours to the program but does not affect total hours required for the degree. Zych noted that the proposal needs a few corrections and signatures. However, given the time sensitive nature of the need to revise the program, he suggested that the Executive Committee approve the proposal with the understanding that it would not be forwarded to the Senate Educational Policy Committee until the corrections were made and all signatures obtained. Lindsey, seconded by Grashel, moved approval of the proposal with conditions as noted. Unanimously approved.

c. Proposed Revision of the Biology Teaching Option of the Life Sciences Major: Zych (for Mester) presented an overview of the proposed revision of the Biology Teaching Option that will bring the program into compliance with the Illinois Common Core Science Standards and Illinois Biology Content Area Standards. The Illinois Science Standards require candidates to take several courses in science areas outside their major. The proposed revision adds Astronomy and Geology to the required curriculum. Zych reported that some minor corrections are needed but the essential elements are present. Given the time sensitive nature of the need to revise the program, he suggested that the Executive Committee approve the proposal with the understanding that it would not be forwarded to the Senate Educational Policy Committee until the corrections are made and all signatures obtained. Lindsey, seconded by Grashel, moved approval of the proposal with conditions as noted. Unanimously approved.

In an effort to move future proposals forward between CTE meetings, members agreed to vote on proposals by mail ballot, if necessary.

3. Matters for Discussion/Action:

a. Program Approval for Fall 2003 Admission: Benson reported that the Early Childhood undergraduate and graduate programs, Library Media, Art Education, the General Administrative: Principal Endorsement, and the undergraduate Music Education programs have had their program matrices reviewed and are ready to be approved for admission by the Executive Committee. Lindsey, seconded by Grashel, moved to approve the block of programs for Fall, 2003 admission. Unanimously approved.

b. Criminal Background Checks and Bloodborne Pathogens Training Verification System: Zych reported that four candidates were out in the field without receiving clearance of the criminal background check. Benson emphasized the need for a system that does not allow candidates to fall through the cracks. Harwood reported that they found that their clinical experiences program coordinator may not be the person teaching the class requiring field experiences and a glitch occurs in the line of communication. Benson stressed that the clinical experiences program coordinators are responsible for assuring that these requirements are completed before candidates enter field experiences. She suggested that programs check the system for meeting these requirements within their units.

c. International Education: Fowler stated that the Provost has asked a campus-wide group to examine the international components of education provided to our students. Fowler reported that the College of Education has formed a task force to respond to the Provost’s concerns and
she would like to include two representatives from the Council Executive Committee. Fowler said that she will write a letter to invite representatives from the Council.

d. **Budget:** Benson reported that she will be working on the budget request. Members expressed concerns regarding resources available for program development to try to meet the teacher shortage, develop alternative certification, recruit minorities, create greater partnerships with community colleges, and meet the professional development needs of current practitioners. Members also suggested that resources devoted to the ISBE accreditation process be reallocated to provide for needed program development and operations.

e. **Technology Survey:** Benson encouraged members to complete the technology survey that she handed out at the table. The survey developers will be coming to campus to share their findings in January. Benson assigned individuals from the colleges to complete the survey.

4. **Updates/Reports:**

a. **ISBE Update:** Benson reported that our ISBE liaison called and conveyed that the State Teacher Certification Board decided to grant UIUC accreditation with conditions and require that we have a focused visit in Fall, 2004. Benson stated that we will appeal the decision to the Illinois State Board of Education.

She also called attention to a letter (copy provided at the table) from Mike Long, ISBE Division Administrator, to the State Teacher Certification Board, which outlines changes in NCATE definitions in some areas that will affect future accreditation visits. Had some of these changes been made earlier, they might have made a positive difference in our status.

Zych reported that the new certification system that goes into effect on July 1, 2003, permits social science teachers to teach all social science subjects and science teachers to teach all sciences. They may only teach AP courses, however, in their designated areas. Each social science and science test will cover the core requirements and a designated subject. Candidates who wish to teach AP courses in more than one subject will need to pass the test for that subject.

b. **C&I 373 Course Update:** Benson handed out a proposed schedule for offering C&I 373: Literacy in Content Areas. She suggested that committee members contact Mark Dressman directly if they have any concerns about the schedule.

c. **GPA Monitoring through DARS:** Zych reported that OAR will charge $70.00 each time the report is run. He will need to request a QDR to establish the report. A question was raised regarding whether the report would be a global view or individual by program. Both views are needed. Zych will get clarification on this and make sure that OAR understands what is needed.

It was suggested that several programs participate in a pilot of the report during spring semester, 2003. Zych will work on getting a pilot set up and providing the appropriate people with the required information.
d. Benson displayed the new Conceptual Framework posters and asked members to take one to replace their old building posters.

5. **Information Items:** Members were provided with the Annual Certification Report August 2001 – May 2002, the Certification Ethnicity Report August 1999 – May 2002, the ISBE Institutional Data Report FY 2002, CTE Policy Manual Updates, the 2002 Professional Education Data System: AACTE/NCATE report, and Illinois P-16 Education Initiatives. There was no discussion of these items other than a suggestion by Zych that the 2002 Professional Education Data System: AACTE/NCATE report not be used as a data source because the information requested does not provide data in a realistic manner.

6. **Adjournment:** The meeting adjourned by consensus at 3:50 p.m.

**Future meetings:** All meetings are scheduled for 2-5 p.m. in 242 Education Building, unless otherwise noted.

January 22, 2003
February 19, 2003
March 19, 2003
April 16, 2003
May 14, 2003