MEMBERS PRESENT: Ave Alvarado, Bonnie Armbruster, Joan Bessman (for Christine Jenkins), Cheri Carlson, Susan Fowler, John Grashel, Joe Harper, Eve Harwood, Keith Marshall, Kate Meister, Ann Mester, Sharon Scott, Linda Sloat, Pat Wilson, Chet Zych

MEMBERS ABSENT: Gary Crull, Jennifer Jones, James Leach, Brenda Lindsey, Cathy Simon,

OTHERS PRESENT: Marge Jerich (CTE)

1. Approval of Minutes and Announcements:

a. The meeting was called to order by Wilson at 3:05 p.m.

Wilson asked if there were any additions or corrections to the minutes of February 25, 2004. Armbruster, seconded by Harwood, moved approval of the minutes as presented. Unanimously approved.

b. Wilson announced that the Council on Teacher Education Office will move to 505 East Green Street in August, along with the Educational Career Services Office. The 505 East Green Street space is being remodeled. Fowler stated that the move was not her first choice, but the options were limited and there is a shortage of faculty office space in the College of Education.

Zych made available ISBE testing posters that contain future candidate testing dates.

c. Zych added 4d. CAP Letters as an agenda item under Updates/Reports.

2. Proposals:

a. Proposal to Eliminate the Master of Arts in Teaching of German: Zych presented a brief review of the proposal, noting that it does not affect the option for graduate candidates seeking certification in German. Therefore, he approved the proposal on behalf of the Council on Teacher Education and forwarded it to the Graduate College.

3. Matters for Discussion/Action:

a Executive Director Search: Fowler stated that a committee will soon be appointed to conduct the search for a new Executive Director. She hopes to have someone in place by early fall. She asked committee members to send her recommendations for potential candidates.

b. Policy on Student Teaching Through Another Institution: Zych reviewed a draft of the revised CTE policy that provides candidates the option to petition to student teach through another institution. The revised policy clarifies how the current standards and all elements of the
UIUC Common Assessment Plan would be addressed and the criteria by which final action on the candidate’s petition will be taken by the CTE office.

Armbruster, seconded by Grashel, moved approval of the revised policy as presented. Unanimously approved.

c. **Area of Specialization Committee Membership 2004-2005**: Wilson asked committee members to review the current area of specialization committee list and, to the extent possible, send Zych a list of new members and/or a list of those who will not remain on the ASC committee next year.

d. **EFE Form Assessment**: Wilson reported that some of the EFE forms have been marked with a “needs improvement” or “unsatisfactory” and then marked that the candidate can “continue without reservation.” No comments were made to explain the ratings. Wilson stated that she did follow-up with the program on those EFE forms, emphasizing the need for comments to explain the ratings. She asked members if they think there is a need for an additional directive. Armbruster suggested that we add a statement in the directions for completing the form that would require an explanation in the comment section for an “unsatisfactory” rating.

Additional questions regarding the EFE form were discussed. How are the rating categories defined? Should a rubric be developed? The form does not provide much useful data. It is too subjective. How many of these forms contain written comments? What is the difference between item 2 and 3 under Professional Behaviors?

Armbruster suggested that the discussion regarding the form be tabled until we have a chance to review the final data analysis next year.

4. **Updates/Reports**:

a. **ISBE Update**: Wilson stated that universities may be given the option to choose national accreditation instead of state. Institutions that choose to go with the state accreditation process may have to pay a fee. Fowler suggested that we would consider either NCATE or TEAC.

Zych stated that the certification rules for endorsements will be going to the State Board for final approval at the April meeting. He highlighted what he considered to be several major changes that have been made since his last report on the matter. These changes are in relation to how candidates will obtain endorsements and he considers all of them to be positive because they open up endorsement possibilities instead of closing them down.

One provision in the proposed rules would permit certification officers, under certain conditions, to recommend currently enrolled candidates for endorsements under the current rules, if in the certification’s officers judgement, the candidate “did not have sufficient opportunity to complete the requirements for the comparable new endorsements instead.” Zych asked the committee to approve language to be added to the current CTE policy on endorsements that would provide
him with clear direction on this matter. The committee approved his suggestions and asked that he prepare a policy revision with his suggested language for their approval.

ISBE is encouraging program development in bilingual education and English as a second language.

b. Illinois Middle Level Standards: Zych briefly reviewed the middle level standards included in the information packet. At this time, the expected implementation date for the standards, which have been approved by ISBE, is 2009.

c. NES Field Tests: Jerich reported on the results of the NES field test conducted on March 31st at the Levis Faculty Center. Over 70 content area tests were taken. Many candidates took two field tests and stated that they were urged to take the tests by their professors. The NES field test team stated that the two most popular test areas were in the foreign languages and the social science common core.

d. CAP Letters: Zych reported that the CAP letters have been sent for candidates whose GPAs fell below required levels for fall semester 2003. He stated that there will need to be further discussion to work out problems with the CAP implementation process.

5. Information Items: Committee members were provided with copies of the ISBE 2003 Institutional Data Form and the 2002-2003 Title II Report Card. There was no discussion of these items.

6. Adjournment: Armbruster, seconded by Grashel, moved that the meeting adjourn at 4:25 p.m. Unanimously approved.

Future meetings: All meetings are scheduled for 3-5 p.m. in 242 Education Building, unless otherwise noted.

May 12, 2004 (subsequently canceled)
June 23, 2004
July 21, 2004
August 18, 2004