MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
September 1, 2004
3:10 p.m.- 4:30 p.m.
Room 210A, Education Building


MEMBERS ABSENT: Ave Alvarado, Anna Ball, Gary Crull, Joe Harper

OTHERS PRESENT: Marge Jerich (CTE), Fiona Griswold (Coordinator of International Programs, College of Education), Monica Fortune (Provost Office), Chris Roegge

1. Approval of Minutes and Announcements:

a. The meeting was called to order by Zych at 3:10 p.m.

Zych asked if there were any additions or corrections to the minutes of June 23, 2004. Grashel, seconded by Mester, moved approval of the minutes as presented. Unanimously approved.

b. Announcements: Zych introduced Dr. Chris Roegge, new Executive Director of CTE, effective September 16, 2004. Roegge was a high school teacher from 1977-1984 in Geneseo IL. He completed his doctorate in the College of Education in what was then the Department of Vocational and Technical Education (now Human Resource Education) in 1987. He served for several years as an adjunct faculty member in the HRE department. In 1997 he joined Cooperative Extension (ACES) to work with the 4-H organization as the senior curriculum specialist.

Committee members introduced themselves and identified the program(s) they represent. Zych welcomed Jennifer Heinhorst-Busby as the new representative for clinical experiences program coordinators.

Zych announced that we need two student representatives to serve on the committee this year. He asked members to e-mail him if they know of an undergraduate and/or graduate student who would be interested.

Zych announced that the September 22, 2004 meeting is cancelled. The next CTE Executive Committee meeting will be October 20, 2004.

Zych announced that the move to Green Street will most likely take place by the end of October.

Zych read excerpts of a letter from Kappa Delta Pi International Honor Society in Education. The letter noted that the Alpha chapter at the University of Illinois at Urbana-Champaign has had the highest number of initiates ever and complimented the work of chapter counselor Marge Jerich.
c. **Additions to the agenda:** none.

2. **Proposals:**

   a. **Proposed Revision of the Teaching Option of the Mathematics Major: Report:**
   Zych reported that this proposal requested the addition of a course to the geometry option in the major. He approved the proposal administratively and forwarded it to the office of the Provost.

   b. **Proposal to Change Speech-Pathologist Certification from Type 10 to Type 73:** This proposal changes the Speech Pathology program from teacher certification to school service personnel certification. It has been approved by the Graduate College and is presented for final approval. Leach, seconded by Armbruster, moved approval of the proposal. Unanimously approved.

   c. **Proposed Revision to the Certification Component of the MME:** This proposal adds a technology and reading course to align the program with ISBE standards. The additions were implemented in Fall, 2003 in order to meet ISBE deadlines. The proposal has been viewed by the Graduate College and is presented for final approval. Grashel, seconded by Harwood, moved approval of the proposal. Unanimously approved.

3. **Matters for Discussion/Action:**

   a. **International Education:** Zych introduced Fiona Griswold, Coordinator of International Programs for the College of Education. Griswold presented a brief history of the development of the newly formulated College of Education International Programs Office and her role as coordinator. The mission of the office is to help internationalize the College of Education teacher preparation programs and provide a more global context to teacher preparation.

   Griswold provided a summary of proposed activities to identify opportunities to infuse international components within the existing undergraduate and graduate curricula. Her office will serve as a resource for students in all certification programs and she hopes to collaborate with all offices on campus that work with future K-12 educators.

   A brief discussion followed.

   b. **Area of Specialization Committee Membership 2004-2005:** Zych asked members to review the Area of Specialization Committee Membership List. He asked members to e-mail him any additions or corrections as soon as possible.

   c. **New ICTS Content Tests:** Zych summarized comments received from teacher candidates regarding the new ICTS content tests which were administered in July. All teacher candidates are required, by law, to pass the content area test prior to student teaching.

   Many candidates commented that, due to the timing of the tests, they have not had all of the coursework covered by the tests. They expressed concerns about their ability to pass the test prior to student teaching.
Armbruster and Jenkins, who have served on ISBE validation committees for these tests, took the content test in their fields as part of a committee charged with setting the cut-off scores. They both felt that the exams were difficult and that the cut-off scores should be set low. A brief discussion followed.

d. Criminal Background Checks: Zych reviewed the policy for criminal background checks. He reported that the Illinois State Police recommends fingerprinting all candidates. New legislation requires fingerprinting for all employees, but ISBE’s legal opinion is that the law does not extend to teacher candidates. Zych reported that he is hearing that some school districts do not want to take teacher candidates in their schools without fingerprinting.

Zych reported that CTE staff has investigated the possibility of requiring fingerprints of all candidates. It would be very expensive and cumbersome. There is no immediate need to change our current procedures but staff will continue to monitor the situation.

4. Updates/Reports:

a. ISBE Update: Zych reported that the governor has appointed 7 new members to the ISBE. Those members will be installed on September 15th. Among items being prepared for presentation to the Board this year are a proposal from IADPCE/IACTE to change institutional accreditation procedures by providing institutional options to select from NCATE, TEAC or ISBE accreditation and recommendations to the National Evaluation Systems, Inc. regarding needed changes to testing procedures.

b. CAPS Reports: Spring 2004: Zych reported that 15 GPA warning letters were sent to candidates last spring; of those, 11 were for low content GPAs.

c. SSN Usage: Zych reported that we will not need to use social security numbers for processing tuition and fee waivers. Instead, CTE will request name, birth date, address, e-mail address and UIN.

5. Information Items:

a. CTE Policy Manual Table of Contents: Zych made note of the updated table of contents as well as revised policies for the CTE policy manuals included in the meeting materials package. New Conceptual Framework brochures and the CAP brochure for the Advanced Programs were also distributed.

6. Adjournment: The meeting adjourned at 4:30 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in the College of Education Building in the rooms listed below.
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