MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
April 20, 2005
3:05 p.m. – 5:05 p.m.
Conference Room B, 505 E. Green, Ste. 203-A

MEMBERS PRESENT: Joan Bessman (for Christine Jenkins), Cheri Carlson, Gary Crull, Jillian Forestiere, Eve Harwood, Jennifer Heinhorst-Busby, James Leach, Brenda Lindsey, Ann Mester, Chris Roegge, Chet Zych


OTHERS PRESENT: Marge Jerich (CTE)

1. Approval of Minutes and Announcements:

   a. The meeting was called to order by Roegge at 3:05 p.m.

   Roegge asked if there were any additions or corrections to the minutes of February 23, 2005. Mester, seconded by Bessman, moved approval of the minutes as presented. Unanimously approved.

   b. Announcements: Roegge announced that there are placement issues with the unit 4 schools. Due to a large number of new teachers and restructuring, principals do not want to accept many candidates for clinical placements and middle school placements are limited. Also, teachers will not turn their classrooms over to student teachers until after ISATS are completed. Roegge commented that a push for shared partnerships between higher education and the public schools was made at the last meeting of IACTE. Public schools must share ownership for preparing public school teachers.

   Zych announced possible changes to the academic calendar. The changes will require 13 uninterrupted weeks of instruction, retain the Thanksgiving week break, begin fall semester on Monday, and include a reading day for fall semester final exams. The Senate Educational Policy Committee rejected the addition of a fall break in October. The proposed calendar changes will go to the Senate for approval. If passed, the changes will take effect in 2 years.

   Jerich announced that Kappa Delta Pi International Honor Society in Education has nominated Chet Zych to receive the 2005 Honor an Educator award. This award is presented to an individual who exemplifies high professional standards and dedication to students in the field of education. The award will be presented at the Spring, 2005 initiation ceremony on April 26th.

   c. Additions to the agenda: Roegge added to item 2c.: Proposal to Establish Teacher Certification in Latin for Graduate Students in Classics and item 3e. : Reduction of the CAP requirement for early field experience hours.

   d. Executive Director Report: Roegge announced that the first electronic newsletter was e-mailed to the council, council executive committee, area of specialization committees and clinical experience program coordinators. The electronic newsletter is the result of a seed planted by his meetings with individuals when he joined CTE as Executive Director.
He plans to produce the newsletter monthly. He asked members to let him know if others should receive the newsletter and invited submissions as appropriate. Submissions should be sent to him prior to the 15th of each month.

Roegge announced that the CTE technology team has activated the student portal on the CTE web site. There has been a large number of “hits” reported and student feedback is positive. The technology team is currently working on developing portals for supervisors and public school personnel.

Roegge presented highlights of the NCATE orientation he attended in Washington, D.C. The orientations are presented twice each year. He encouraged other members to attend. He reported that there was a lot of discussion on the assessment of candidates’ impact on P-12 student learning.

Roegge asked for volunteers to serve on a committee to review our current assessment system, particularly clinical experiences and the portfolios.

Roegge announced that the Area of Specialization Committee chairs will meet next week. The focus of the meeting will be an open discussion of the role and functioning of area of specialization committees.

2 Proposals:

a. Revision to Chemistry Teaching Option: Zych reported that the proposed revision is a correction to the Chemistry Teaching Option. Students would be required to take an additional 4 instead of 5 hours of a 300- or 400-level chemistry and/or biochemistry course. The change accommodates the addition of CHEM 495: Teaching Secondary Chemistry without adding hours to the program. The proposal has already been approved by the Office of the Provost.

b. Proposal to add C&I 199 to each Undergraduate Degree Program in the College of Education: Roegge presented an overview of the proposal, which resulted from a campus-wide initiative to revise freshman orientation. The College of Education has elected to add a 1-hour course. The proposal has already been approved by the Senate Educational Policy Committee.

c. Proposal to Establish Teacher Certification in Latin for Graduate Students in Classics: Zych reported that this proposal would allow students to complete teacher certification requirements while pursuing graduate degrees. The proposed program is likely to attract qualified applicants who do not currently seek certification because of the highly prescribed requirements of the undergraduate program. It also addresses a national shortage of Latin teachers. Lindsey, seconded by Leach, moved approval of the proposal as presented. Unanimously approved.

3. Matters for Discussion/Action:

a. Tuition and Fee Waiver Policy: Roegge presented a proposed revision of the Tuition & Fee Waiver Policy for Cooperating Teachers. As proposed, tuition and fee waivers would be granted to cooperating personnel for use following the term of their service rather than during their first term of service. Concerns were expressed for those cooperating personnel that would need to take a course that is only offered during the semester in which that they host a student teacher. It was suggested that petitions be permitted to allow for exceptions, that the waiver be available for four terms, and that there be plenty of lead time to educate school district administrators and cooperating personnel to this change. Mester,
seconded by Harwood, moved to begin the process to revise the tuition and fee waiver policy as proposed. Unanimously approved.

It was suggested that a sub-committee be formed to take a close look at the entire policy in view of other concerns that have been expressed.

b. Area Committee Membership: 2005-2006: Zych asked members to begin reviewing the area of specialization committee membership lists for the 2005-2006 academic year and send him changes as soon as possible.

c. Teacher Education Minors: Zych presented a list of teacher education minors by college noting that, due to ISBE revisions to endorsement requirements, the minors are obsolete. Because they no longer lead to certification endorsements, the minors need to be revised or terminated. He asked members to work with area of specialization committees to begin the process to revise or eliminate teacher education minors so current and future students will not be mislead.

d. Conceptual Framework Survey: Roegge presented highlights of the UIUC Conceptual Framework survey for candidates. He asked members to review the results of the survey and to note candidate comments. Roegge stated that he will be asking for volunteers to form a sub-committee for a review of the UIUC Conceptual Framework.

e. Reduction of the CAP requirement for early field experience hours: Heinhorst-Busby asked, on behalf of the secondary faculty in the Department of Curriculum and Instruction, to discuss the possibility of reducing the required early field experience hours from 100 to 80. Such a reduction would allow more flexibility in the delivery of the secondary programs. The faculty would like to eliminate one field placement which consists of only observation.

Forestiere said that she thought the early field experiences were very valuable to candidates. Heinhorst-Busby responded that it would be beneficial to retain numerous field experiences even if they have to be shorter in duration.

Harwood supported the move to an 80-hour minimum, noting that it would provide some needed flexibility to the Fine and Applied Arts programs, as well.

Leach asked how our requirement compares with peers and competitors. Heinhorst-Busby stated that she will be meeting with program coordinators from around the state in May and will ask institutions how many hours they require for early field experiences. She noted that the 100 hours of early field experiences is no longer a state requirement and is not specified by NCATE.

Lindsey, seconded by Mester, moved approval to reduce the number of early field hours to an 80-hour minimum, effective Fall, 2005. Zych wondered if there would be any impact for candidates seeking certification in other states. After a brief discussion, Harwood, seconded by Crull, moved to table the item until additional information can be obtained. The motion to table was unanimously approved.

4. Updates/Reports:

a. ISBE Update: None.
b. EDPR203: Clinical Experience Fee: Zych presented an update on the collection of clinical fees through EDPR 203. He emphasized items listed on the handout under “Immediate Needs.” He asked members to send this information to him as soon as possible. Zych reported that the detail codes required for transferring funds will not be created until this information is provided.

c. Survey of Graduates: Postponed to the next meeting.

5. Information Items: The following information items were distributed. There was no discussion.

a. Title II Report: 2003-2004
b. ISBE Institutional Data Form: FY 2005
c. AACTE 2004 Professional Education Data System Report

6. Adjournment: The meeting adjourned at 5:00 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Date:
May 18, 2005 January 25, 2006
June 15, 2005 February 22, 2006
July 20, 2005 March 15, 2006
August 31, 2005 April 19, 2006
September 21, 2005 May 17, 2006
October 19, 2005 June 21, 2006
November 16, 2005 July 19, 2006
December 14, 2005 August 30, 2006