MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
May 18, 2005
3:05 p.m. – 4:50 p.m.
Conference Room B, 505 E. Green, Ste. 203-A

MEMBERS PRESENT: Cheri Carlson, Eve Harwood, Jennifer Heinhorst-Busby, Christine Jenkins, James Leach, Ann Mester, Chris Roegge, Linda Sloat, Chet Zych

MEMBERS ABSENT: Ave Alvarado, Bonnie Armbruster, Gary Crull, Jillian Forestiere, Susan Fowler, John Grashel, Joe Harper, Brenda Lindsey, Keith Marshall, Cathy Simon

OTHERS PRESENT: Marge Jerich (CTE)

1. Approval of Minutes and Announcements:

a. The meeting was called to order by Roegge at 3:05 p.m.

Roegge asked if there were any additions or corrections to the minutes of April 20, 2005. Mester, seconded by Harwood, moved approval of the minutes as presented. Unanimously approved.

b. Announcements: None.

c. Additions to the agenda: None.

d. Executive Director Report: Roegge announced that CTE Executive Committee appointments are close to being final for next year.

Roegge stated that he plans to take items to the full Council for discussion as warranted by preparation for the next accreditation review.

Roegge announced that the state superintendent’s task force will meet on May 25th to discuss accreditation options for Illinois institutions. It is expected that agreement will be reached for ISBE to accept NCATE or TEAC accreditation for Illinois institutional accreditation. The task force is also expected to address the issue of ISBE additions to the accreditation standards if NCATE or TEAC are accepted. Roegge recommended reading the NCATE and TEAC articles that he referenced in his electronic newsletter. If ISBE decides to accept NCATE or TEAC accreditation, serious campus discussions will begin to determine whether we should seek accreditation by NCATE or TEAC.

2 Proposals:

a. Proposal to Terminate the Teacher Education Minor in Physical Education: Zych reported that the teacher education minor is obsolete due to ISBE’s revised requirements for endorsements. ALS will continue to offer courses to meet the requirements for the endorsement in Physical Education but not as a formal minor. Zych stated that the termination of the minor can be handled administratively.

Zych reported that this proposal is the first of many that will be needed to remove obsolete minors from university publications. Mester, seconded by Leach, moved approval for Zych to administratively handle all proposals to terminate obsolete minors due to ISBE’s revised endorsement requirements. Unanimously approved.
3. Matters for Discussion/Action:

a. Tuition and Fee Waiver Policy: Roegge reported that 662 waivers were issued for fall 2004; 128 of those waivers were used and 39 of those were used in the term they were awarded. In a meeting with Unit #4 school personnel, Roegge brought up the subject of waivers and found that school personnel felt that the waivers are important. Sloat stated that Mahomet takes UIUC candidates over ISU candidates because of the present waiver policy. It was suggested that the previously agreed upon change in policy may pose problems for candidate placements if 1/3 of the people using waivers are using them in the term for which they are awarded. Zych reported that the CTER program in COE, which must support itself, is not generating sufficient funds to do so, due to tuition and fee waivers.

Leach suggested that Roegge appoint a committee to take a close look at the entire policy in view of concerns that have been expressed. Mester suggested that Linda Hemminger be appointed to the committee. Roegge stated that he plans to talk with program coordinators about issues related to tuition and fee waivers.

b. Area of Specialization Committee Functions and Responsibilities: Roegge reported that the discussion regarding the functions and responsibilities of Area of Specialization Committees at the last chairs and co-chairs meeting highlighted several key issues. These include the appointment process at the program level, commitment and/or lack of incentives to do the work involved with these committees, communication, redundancy with other existing program committees, P-12 representation, and interpersonal relationships among members.

A brief discussion followed. It was suggested that committee responsibilities could be rotated. There was consensus that recognition for faculty who serve is critical, particularly when it comes time to write program reports for the next accreditation review. It was also suggested that consideration be given to hiring people to write for the review. Discussion of these issues will continue.

c. Revision to CTE Common Professional Portfolio Requirements: Roegge reported that the data required in Section One of the CTE Common Professional Portfolio Requirements for All UIUC Teacher Education Candidates is now stored electronically. Therefore, the inclusion of paper documents in the portfolio is no longer necessary. In addition, timing of the portfolio review precludes placing the scoring rubric in the portfolio.

The portfolio is not really a “professional” portfolio, but rather an assessment portfolio. Heinhorst-Busby recommended a name change to “CTE Common Assessment Portfolio…” since the portfolio is not used for professional presentation to an employer. Mester, seconded by Harwood, moved removal of Section One: Completed Common CTE Forms, changing the name of the assessment instrument as discussed, and making necessary editorial changes. Unanimously approved.

d. Conceptual Framework Review: Roegge reported that the conceptual framework survey was sent electronically to cooperating personnel. Discussion of the survey results will occur at a future meeting.

e. Reduction of EFE hours in CAP: Harwood, seconded by Mester, moved to take the reduction of EFE hours in CAP from the table. Unanimously approved. Heinhorst-Busby stated that she will be attending a state-wide clinical experience directors meeting at ISU and will bring back information regarding early field hours required at other institutions in the state.

Zych reported that Forestiere informally polled candidates in various programs and he discussed the matter with candidates in CI 404-E. The consensus among candidates strongly supports clinical experiences that
provide opportunities to obtain as much experience as possible prior to student teaching. Candidates polled would prefer to keep the present number of required hours, but indicated that some experiences could be more meaningful. Heinhorst-Busby responded that the intent of the proposed change is to provide flexibility in scheduling and re-think the nature of the experiences.

Zych reported that candidates seeking certification in other states would not be impacted by a reduction in the early field hour requirement

Discussion of this topic will continue at the next meeting. It was agreed that any change made in early field hours would need to take place before December to permit programs to implement changes for fall semester, 2006.

4. Updates/Reports:

a. ISBE Update: Roegge announced that the alternative certification program for science and mathematics was approved by the State Teacher Certification Board on May 6th. It is on the ISBE agenda for May 19th.

b. Timeline for 2009 Accreditation Review: Roegge presented an accreditation review timeline that highlights key Area of Specialization Committee and program activities for the accreditation visit in Spring, 2009.

c. EDPR203: Clinical Experience Fee: Zych presented an update on the collection of clinical fees through EDPR 203. He stated that he still needs information from several programs, as described in the handout he provided. He asked members to send this information to him as soon as possible, emphasizing that the detail codes required for transferring funds will not be created until this information is provided.

Zych reported that his understanding is that the $500 fee will be transferred into the appropriate college fund and is intended for use to support clinical experiences. Mester is concerned that there is no guarantee that colleges will use it for that purpose.

c. Survey of Graduates: Jerich presented an update on the state-wide follow-up teacher graduate survey. The survey population consists of teachers and supervisors throughout the state with the majority of surveys coming from the Chicago area. As of May 16th, UIUC has an overall teacher and supervisor survey return rate of 63%. The majority of surveys have been completed by hardcopy rather than on the web.

5. Information Items: None.

6. Adjournment: The meeting adjourned at 4:50 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Date: January 25, 2006
June 15, 2005 February 22, 2006
July 20, 2005 March 15, 2006
August 31, 2005 April 19, 2006
September 21, 2005 May 17, 2006
October 19, 2005 June 21, 2006
November 16, 2005 July 19, 2006
December 14, 2005 August 30, 2006