MINUTES OF THE EXECUTIVE COMMITTEE  
COUNCIL ON TEACHER EDUCATION  
January 25, 2006  
3:15 p.m. – 4:55 p.m.  
Conference Room B, 505 E. Green, Ste. 203

MEMBERS PRESENT: Jennifer Anderson, David Brown (for Marilyn Johnston-Parsons), Cheri Carlson, Eve Harwood, Jennifer Heinhorst-Busby, Bob Hughes, Christine Jenkins, Marge Jerich, James Leach, Brenda Lindsey, Ann Mester, Chris Roegge, Chet Zych

MEMBERS ABSENT: Ave Alvarado, Bonnie Armbruster, Jillian Forestiere, Susan Fowler, John Grashel, Kristi Kuntz, Linda Sloat

1. Approval of Minutes and Announcements:

The meeting was called to order by Roegge at 3:15 p.m.

a. Announcements:
Roegge announced that the new CTE website is available for review. Feel free to send comments regarding the website.

Roegge reported that Sandy Manter will be retiring at the end of April. Roegge stated that the data management function is being reviewed.

Roegge announced that the Chicago Public Schools Residency and Internship program is seeking student recommendations so that they may contact them directly. Please forward names to Roegge.

Roegge stated that he, Jerich and Heinhorst-Busby will attend the AACTE conference at the end of January. He added that there is an opportunity for another person to attend since Linda Hemminger will not be attending. Members who are interested in attending the AACTE conference should contact Hemminger.

Zych asked for assistance from the colleges in assurance that May graduates are cleared for degrees as soon as possible. It is especially important this spring because the rules governing the grandfathering of endorsements expire on June 30th.

Roegge stressed that compliance with Unit Common Assessment Plans needs to be emphasized with responsible individuals in programs. The current level of compliance in numerous programs is not good enough to get us through an ISBE review.

b. Approval of minutes of November 16, 2005: Roegge asked if there were any additions or corrections to the minutes of November 16, 2005. Mester, seconded by Leach, moved approval of the minutes as presented. Unanimously approved.

c. Additions to the agenda: None.

d. Executive Director’s Report: Roegge reported that Zych is working on the ISBE institutional report and Jerich is working on the ISBE Annual Accreditation report. Jerich asked for information regarding program initiatives that could be highlighted in the annual report. This could include a brief description of any P-12 initiatives, new research endeavors, cross-collaborative activities, and/or initiatives related to diversity. It was suggested that Jerich e-mail committee members describing possible initiatives along with a deadline date as a reminder.
Roegge informed members that Kristi Townsend, one of our P-12 representatives, has decided to resign from the Executive Committee because the Barkstall school schedule prohibits her attendance at the meetings. Roegge asked if we should change the meeting time. A brief discussion followed. It was concluded that a change in meeting times poses problems for other committee members. Heinhorst-Busby noted that the school schedule problem is peculiar to Barkstall and would not preclude most teachers from serving. She and Cheryl Douglas will look for another P-12 representative.

2. Proposals: None.

3. Matters for Discussion/Action:

a. Recommendation for Conceptual Framework Revision: Roegge presented a brief description of the proposed revisions to the UIUC Conceptual Framework. The revisions include the removal of service and technology as pillars. Instead, technology and service provide the undergirding for the remaining two pillars of inquiry and community. Roegge added that, upon approval, we would move forward with a review of all common assessments to ensure alignment with the revised framework. He envisions a Unit assessment framework based on the expectations for UIUC teacher candidates that all programs can fit into, rather than the prescriptive nature of the current system.

Jenkins said that she thought that we had decided to keep technology as a pillar and wanted to know what happened. She suggested that perhaps a sub-committee should be formed to discuss the revised framework and the issue of technology. A brief discussion followed.

Roegge stated that we do have time constraints and we need a document that provides for reasonable assessment. The document presented represents the staff’s effort to bring together all of the discussions.

Harwood stated that while technology is important, it does not carry the same weight in terms of developing candidates as inquiry and community. Technology is no longer a “signature” because all universities are developing and using technology. Roegge added that survey findings indicated that technology should not be a pillar because it is a tool. Leach suggested that Jenkins write additional paragraphs on technology to encompass the essence of our commitment to it within the conceptual framework and present them to the committee in February.

Leach moved approval of the revised conceptual framework with the understanding that additional revisions would be considered, including additional wording for technology. Harwood seconded. Unanimously approved.

b. Elimination of UIUC Professional Education Assessment: Roegge reported that an evaluation team consisting of public school personnel was hired and trained to grade the initial and final essays (approximately 1,000). The team was also asked to complete a survey regarding the assessment instrument and the data findings. The feedback and data indicate that the assessment instrument does not perform its intended function. CTE staff believes that candidate growth can be demonstrated in other ways and recommends dropping the assessment. Mester, seconded by Lindsey, moved to remove the UIUC Professional Education assessment from the Common Assessment Plans. Unanimously approved.

c. CAP recommendations for advanced programs: Zych reviewed proposed changes to the Common Assessment Plan for Graduate Professional Education Programs Leading to Certification as School Leaders or School Service Personnel. The proposed changes are based upon discussions with the clinical experiences program
coordinators for the advanced programs. Mester, seconded by Harwood, moved approval of the revisions. Unanimously approved.

d. Revision to Tuition and Fee Waiver Policy: Roegge reported that tuition and fee waivers will continue to be issued. The proposed policy revision states that the waiver would be granted to cooperating personnel after it has been earned. To cover those caught during the transition period of the policy change, concurrent waivers will be granted the first semester of implementation, as they are now. It was noted that the proposed change cannot be implemented until it is approved by the Board of Trustees. Mester, seconded by Harwood, moved approval of the proposed revision and that it be forwarded to the Council for review. Unanimously approved.

4. Updates/Reports:

a. CTE Annual Report: Roegge reported that he sent the CTE annual budget report to the Provost. He stated that he has asked that CTE be held harmless from budget cuts.

b. ISBE Update: Zych provided a brief overview of the ISBE proposed rules amending the process for unit and program accreditation. The proposed rules do make the process less onerous. Public comment period ends on February 20th. Zych stated that these proposed changes have been widely discussed at numerous meetings involving all of the ISBE-accredited institutions in Illinois. They are derived from significant input from those institutions. Consequently, he expects that they will be approved without any significant changes.

c. Fall 2005 CAP Report: Zych reported that, to date, he has sent 7 drop letters and 16 warning letters. He will have a final report at the next meeting. He emphasized that programs need to review the CAP report to monitor candidate progress toward meeting certification requirements. By the time he discovers that a candidate should not be allowed to continue, it is too late to block their registration.

d. EDPR 203 fee: Zych reported that the Board of Trustees is considering a proposal to increase the course fee to $550.00. The fee will increase as needed, subject to Board of Trustees approval, to keep up with expenses associated with clinical experiences. He will keep committee members informed of developments.

5. Information Items: None.

6. Adjournment: The meeting adjourned at 4:55 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Date:
February 22, 2006 (subsequently cancelled)
March 15, 2006
April 19, 2006
May 17, 2006
June 21, 2006
July 19, 2006
August 30, 2006