MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
May 17, 2006
3:05 p.m. – 4:45 p.m.
Conference Room B, 505 E. Green, Ste. 203

MEMBERS PRESENT: Bonnie Armbruster, Cheri Carlson, Eve Harwood, Jennifer Heinhorst-Busby, Bob Hughes, Christine Jenkins, Marilyn Johnston-Parsons, Kristi Kuntz, James Leach, Brenda Lindsey, Ann Mester, Jill Pitcher, Chris Roegge, Chet Zych

MEMBERS ABSENT: Ave Alvarado, Jennifer Anderson, Kristen Bauer, Jillian Forestiere, Susan Fowler, John Grashel, Marge Jerich, Linda Sloat

1. Approval of Minutes and Announcements:

The meeting was called to order by Roegge at 3:05 p.m.

a. Announcements:

Roegge announced that Mary Kalantzis will assume the position of Dean of the College of Education on August 1, 2006. Dean Fowler will be stepping down on June 15th and an interim dean will be appointed for the period of June 16th-August 1st.

Roegge announced that Bill Evans will join the Council staff on June 12th. He will assume the data management responsibilities formerly assigned to Todd Tomashek and Sandy Manter, reporting directly to Eric Ohlsson.

Zych asked that committee members encourage their records officers to clear May degree candidates in certification programs as soon as possible. Many of the candidates have jobs starting before the end of May and the grandfathering of endorsements under the old system ends on June 30th. It is important to get these people certified as quickly as possible.

Zych announced that he and Ohlsson have been working with Mike Faullin in OAR to develop a report for monitoring the GPA requirements of the common assessment plans. With assistance from Cheri Carlson, Faullin has written a report which is currently being tested that will allow us to pull the GPAs directly from the candidate’s DARS and download them into our database. Zych noted that this will only work if the candidates are coded in the right major in Banner. This report has the potential of eliminating approximately 120 hours of CTE staff person-time devoted to monitoring the common assessment plan for undergraduate students.

Zych asked committee members to note that the meeting schedule for 2006-07 is at the bottom of the agenda. If there are any major conflicts, he would like to be notified immediately.

Roegge noted that Cheri Carlson is retiring at the end of May and this is the last meeting that she will be attending. He thanked her for her service to the committee and invited everyone to attend the reception in her honor, given by the College of Education, on Friday.

Roegge shared that the Graduate School of Library and Information Science has been ranked first in the nation by U. S. News and World Report.

b. Approval of minutes of March 15, 2006: Roegge asked if there were any additions or corrections to the minutes of March 15, 2006. Mester, seconded by Lindsey, moved approval of the minutes as presented. Unanimously approved.

d. Executive Director’s Report: Roegge reported that he met with Marti Woelfle and Phyliss Jones, ISBE Principal Consultants, for a general discussion of the accreditation review process. There will be a workshop on review preparation August 8-10th and he would like recommendations for who should attend in addition to himself and Jerich.

Woelfle and Jones suggested that UIUC faculty be encouraged to become more involved in serving on ISBE review teams and panels. Roegge noted that this is how we have a voice in determining the rules and regulations that govern us, but he understands that these activities do not count toward promotion and tenure for faculty. He intends to go for review team training at the next opportunity. Lindsey, who has gone for training, said that it was a week long and arduous. Harwood noted that she had volunteered to serve on a review panel some months ago and has never been contacted.

Roegge reported that CTE had conducted an online exit survey of students completing their programs in May. Approximately 100 students responded and he will share the information with committee members as soon as he has it compiled. He plans to conduct a similar survey of cooperating personnel.

2. Proposals:

a. Proposal to Terminate the Teacher Education Minor in Economics: Zych reported that he has received a proposal to terminate the minor, which is obsolete in terms of ISBE’s revised requirements for endorsements. Acting on the authority granted to him by the committee, he has approved the proposal administratively and will be forwarding it to the Office of the Provost.

3. Matters for Discussion/Action:

a. Conceptual Framework Revision: Suggested revisions regarding technology, submitted by Jenkins, were emailed to committee members earlier in the day. Jenkins also provided hard copy at the table and talked through her suggestions. She said that she had tried to interweave the foundations of service and technology with the two pillars.

Armbruster commented that there were a number of editorial revisions that she thought should be made to the document, suggesting that citations in the text should be removed and bullets should reflect items that had been addressed in the previous paragraphs. Johnston-Parsons noted that “what teachers need to know” is not sufficiently emphasized and leadership is not addressed. She believes that content knowledge is the foundation for everything else. It was also noted that the logo will need to be redesigned.

After considerable discussion, the committee agreed that Roegge should produce a final edit of the document. He will email it to the committee when he has finished it.

b. NCATE accreditation: Roegge referred to the document regarding pros and cons of seeking NCATE accreditation that was sent out with the agenda. He noted that it is important that a final decision be made at this meeting because we must begin preparations for our accreditation review in August and we need to know whether we are writing to NCATE or ISBE program standards. Given previous discussions by this committee and recent discussions with Woelfle, Jones, and one of the dean candidates for the College of Education, Roegge recommended that we not seek NCATE accreditation at this time.
Harwood commented that she feels seeking NCATE accreditation would commit us to undergoing two separate processes simultaneously. Unless ISBE will commit to accepting NCATE accreditation *in toto*, she does not see any value in it.

Leach asked if foregoing NCATE accreditation would be detrimental to our students. Jenkins responded that some scholarships for study in library science are limited to students attending NCATE-accredited institutions and she believes that GSLIS loses candidates because of this. Zych noted that we have had no graduates denied certification in other states because we are not NCATE–accredited.

In response to a question raised at the last meeting, Roegge said that the cost of seeking NCATE accreditation would be a campus responsibility.

Further discussion included the possibility that we would have a more acceptable review team, a voice at the table where national standards and policies are formulated, and a nationally recognized seal of approval if we sought NCATE accreditation. It was noted that there is no guarantee of a more peer-oriented review team, we do not seem to need a nationally recognized seal of approval, and there is some doubt that our faculty would actually desire to participate on NCATE teams and committees.

Roegge emphasized that a decision must be made at this meeting. If no action is taken today we will remain as we are and the matter cannot be considered again until we have completed our next accreditation review in 2009. We cannot ask faculty and staff to prepare for a state review and then change in mid-stream to preparing for a national review.

Harwood, seconded by Jenkins, moved that the Executive Committee recommend to the Council that UIUC seek NCATE accreditation. Leach called for a roll call vote.

| Armbruster: No | Harwood: No |
| Hughes: No | Jenkins: Yes |
| Leach: Abstain | Lindsey: No |
| Mester: No | Pitcher: Yes |

The motion failed (Yes: 2, No: 5: Abstain: 1)

c. **Compliance with common assessment plans:** Zych summarized the discussions that led to the development of the document before the committee: Clinical Experiences Program Coordinator Responsibilities Schedule and Deadlines. The document has been shared with clinical experiences program coordinators and received mixed reviews. Roegge noted that we must have compliance with the common assessment plans and this proposed document provides us with the means to do so. He also noted that he is able to use discretion in imposing sanctions. Zych noted that clinical experiences program coordinators can always seek additional time to complete required activities but under the current system in numerous cases nothing is ever done and the clinical experiences program coordinator is unresponsive. Approval of this document provides the executive director with the option of withholding clinical experiences support funding from those programs which do not comply.

Mester, seconded by Leach, moved approval of the document as modified in discussion. Unanimously approved.
d. Run-up schedule for 2009 accreditation visit: Roegge briefly discussed the schedule of preparation for the 2009 accreditation review. There will be a workshop for all primary participants in September. Our ISBE liaison, Phyliss Jones, will be invited. Roegge is working on getting stipends for the primary writers.

e. Moving the Council Under the Purview of the Office of the Provost: Roegge reported that he has discussed the pros and cons of the CTE moving from the College of Education to the Office of the Provost with Dean Fowler and Assoc. Provost Ruth Watkins. He referred to a handout that was distributed at the table describing the rationale for making this change. Fowler and Watkins are both supportive.

Roegge asked for a recommendation from the committee. If the committee believes this is a positive move, the next step is to take the proposal to the Council and the Provost. After a brief discussion, the committee strongly recommended moving forward.

4. Updates/Reports:

a. ISBE Update:

Zych reported that scores reports for the Social Science: History test and the new Special Education General Curriculum Test administered on June 24th will be delayed. There have been many complaints about the Social Science: History test, which has a very high fail rate in the state. The Special Education General Curriculum test will be offered for the first time in June and is a requirement for certification in special education fields beginning October 1, 2006. The scoring on both of these tests will be reviewed by the State Teacher Certification Board to determine whether the passing scores on the Social Science: History test should be amended and what the cut-off scores should be for the Special Education General Curriculum Test. The State Certification Board is expected to review recommendations and pass them on the Illinois State Board of Education for final action during August.

Other items related to certification testing include the sale of NES to another company and the possibility that fingerprints may be required to register for and gain entrance to testing venues. There is a growing problem with people getting others to take their tests for them.

Zych also reported that ISBE legal counsel has strongly recommended that application materials for certification programs clearly indicate that certain convictions are a bar to certification. In addition, there are some drug related convictions that will permit certification but forbid the hiring of the individual by a school district. For their own protection, universities should publish this information in application materials to alert candidates to seek legal advice if they have any convictions on their record.

Roegge reported that State Superintendent Randy Dunn will leave ISBE in December to assume the presidency of Murray State College in Kentucky.

b. Teacher education minors: Zych handed out a list of teacher education minors that are out of compliance with ISBE requirements for endorsements. The minors must either be revised to come into compliance or be terminated.

c. CTE liaisons for admission, etc: Zych handed out a list of the individuals who are responsible for providing CTE staff with admission information and who have been granted access to certification testing data for the purpose of making admission decisions for their programs. He asked committee members to review the list and give him any changes necessary for their programs.
5. Information Items:

a. Title II 2001-2002 Third Year Cohort Update: No discussion.


6. Adjournment: The meeting adjourned at 4:45 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Date:

June 21, 2006 (subsequently cancelled)
July 19, 2006 (subsequently cancelled)

Meeting dates for 2006-2007

August 30, 2006
September 20, 2006
October 18, 2006
November 15, 2006
December 13, 2006
January 17, 2007
February 21, 2007
March 14, 2007
April 18, 2007
May 16, 2007
June 20, 2007
July 18, 2007