MINUTES OF THE EXECUTIVE COMMITTEE  
COUNCIL ON TEACHER EDUCATION  
May 16, 2007  
3:10 p.m. – 4:10 p.m.  
Conference Room B, 505 E. Green, Ste. 203

MEMBERS PRESENT: Bonnie Armbruster, Brenda Clevenger (for James Leach), Linda Hemminger, Bob Hughes, Marge Jerich, Kristi Kuntz, Chris Roegge, Linda Sloat, Marian Stone, Phyllis Vanlandingham, Chet Zych

MEMBERS ABSENT: Ave Alvarado, Kristen Bauer, John Grashel, Christine Jenkins, Mary Kalantzis, Brenda Lindsey, Lorna Mesri, Jill Pitcher, Jennifer Themanson.

1. Approval of Minutes and Announcements:

The meeting was called to order by Roegge at 3:10 p.m.

a. Announcements: Roegge announced that the committee needs new student representatives for next year. He asked that members pass the word on to students and make recommendations to him.

Sloat announced that she would not be serving next year, so a new public school representative will also be needed. Roegge thanked her for her years of service on the committee.

b. Approval of minutes of April 18, 2007: Roegge asked if there were any additions or corrections to the minutes of April 18, 2007. Vanlandingham, seconded by Armbruster, moved that the minutes be approved as corrected. The motion was unanimously approved.

c. Additions to the agenda: Roegge added items 3.c.: Council meetings and 4.d.: Student Exit Survey

d. Executive Director’s Report: Roegge reported that he has been asked to serve as the chair of the Central Illinois Golden Apple steering committee.

Council staff has developed a template for program reports for the 2010 accreditation review. Those templates will be available on the Web shortly and those designated by their departments to prepare the program reports will be invited to training sessions.

Contracts with the Illinois State Police and Accurate Biometrics are in process. We intend to implement fingerprinting of certification candidates in August. Candidates who have already gone through the name check procedure will not be required to have fingerprints taken. The fingerprint requirement affects only those individuals who have not already gone through the required criminal background check.

Jerich reported that, to date, this year’s follow-up survey of graduates has had a 49% response rate from teachers and a 58% response rate from supervisors. The deadline for responding has been extended. Data from the survey will not be available until early fall.

2. Proposals:

a. Proposal to Terminate the Teacher Education Minor in Urban Studies: Report: Zych reported that by the authority given to him by the Executive Committee he has approved a proposal from the Department of Urban and Regional Planning to terminate the Teacher Education Minor in Urban Studies. The proposal has been forwarded to the Office of the Provost.
b. Proposed Revision to the General Music Option in Music Education: Report: Zych explained that the revision removes the requirement that candidates complete EPSY 236. The material in that course is covered in several other required courses, making it redundant. Candidates will be able to select an elective course in place of EPSY 236. The proposed change does not affect hours required for the degree. Zych approved the proposal administratively and forwarded it to the Provost’s Office.

3. Matters for Discussion/Action:

a. TFW policy: Roegge shared a draft of a letter that will be sent to cooperating personnel explaining limitations on the use of their waivers, making it clear that waivers do not apply to the clinical experiences fee for students enrolled in programs leading to certification (EDPR 203). Kuntz is currently drafting language for the Student Code that will clarify the use of tuition and fee waivers and explicitly address EDPR 203.

b. Use of online information to evaluate candidates: Roegge referenced a CNN story about a woman who was denied certification because of a picture of her that appeared on MySpace. One of our candidates was googled by her cooperating teacher, who found that she had been involved in a criminal activity prior to being admitted to the certification program. The candidate’s record had been expunged, so this information did not show up during her criminal background check. The cooperating teacher did not want to provide a letter of recommendation for the candidate, based on what she found out on the Web. Roegge suggested that we might want to avoid using cooperating teachers who base their decisions on what they see on the Web rather than on the performance of our candidates in their practicum.

Vanlandingham noted that school districts are following the same practice prior to interviewing candidates for jobs.

c. Council meetings: Roegge reported that the Council is not operating in accordance with the Bylaws in that it does not meet according to the schedule required by the Bylaws. This is problematical in terms of addressing certain issues and being in compliance with our own governance procedures when we are undergoing our accreditation review with ISBE. He proposed that he 1) request that Chancellor Herman appoint Provost Katehi as Chair of the Council on Teacher Education, 2) request that the Council meet semi-annually, and 3) that he, as Executive Director, report to the Council and present any items requiring Council approval. The Committee concurred with his proposal and agreed that he should move forward.

4. Updates/Reports:

a. ISBE Update: On May 4th the State Teacher Certification Board approved our proposal for an approved program leading to the Director of Special Education endorsement on the Administrative certificate.

Becky McCabe is leaving ISBE to become Assistant Superintendent in DeKalb.

b. ECSO reorganization: Roegge reported that ECSO will be absorbed into Council operations over the summer. He shared a chart of his preliminary proposal for future operations of the Council office, noting that he is currently analyzing the entire operation. He plans to add a dedicated technical support position, which will be assigned to a current staff member, and he would like to add the position of clinical experiences coordinator.

c. CTE Liaisons for Admissions: Zych asked the committee members to update the information on the chart that was sent out with the agenda and return it to him as soon as possible.
d. Student Exit Survey: Roegge gave a slide presentation showing the preliminary results of the annual candidate exit survey, which was sent to all candidates who applied for certification in May. There have been 145 responses to date and those responses are consistent with last year’s results. The only program not represented in the responses is physical education. The largest response is from elementary education. The open response section of the survey has not been compiled yet. He will send a copy of the survey and the survey results to members via e-mail.

5. Information Items: None

6. Adjournment: The meeting adjourned at 4:10 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Remaining meeting dates for 2006-2007

June 20, 2007 (subsequently cancelled)
July 18, 2007 (subsequently cancelled)

Meeting dates for 2007-2008

| February 20, 2008 | March 12, 2008 | April 16, 2008 |
| May 14, 2008 | June 18, 2008 | July 16, 2008 |