MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
August 29, 2007
3:10 p.m. – 4:40 p.m.
Conference Room B, 505 E. Green, Ste. 203

MEMBERS PRESENT: Brenda Clevenger, John Grashel, Bob Hughes, Christine Jenkins, Marge Jerich, Mary Kalantzis, Brenda Lindsey, Chris Roegge, Marian Stone, Jennifer Themanson, Phyllis Vanlandingham, Chet Zych

MEMBERS ABSENT: Ave Alvarado, Bonnie Armbruster, Linda Hemminger, Kristi Kuntz

1. Approval of Minutes and Announcements:

The meeting was called to order by Roegge at 3:10 p.m.

a. Announcements: Roegge announced that the committee still needs student and P-12 representatives for this year. He asked that members pass the word on to students and make recommendations to him. He would like to have the new representatives appointed by the September meeting. He commented that he is also considering adjusting the meeting time to 3:30-5 p.m. in order to more easily accommodate P-12 representatives.

Roegge will be attending a meeting at ISU next week where the topic for discussion is providing services to new teachers. He asked for information from members on what their programs are already doing in this area.

A workshop on Teaching English Language Learners will be offered on November 1st and 2nd. The primary audience for the workshop is faculty in the Colleges of Education and Liberal Arts and Sciences.

Roegge announced that Hemminger teaches a class at this time so she will be unable to attend meetings this fall.

b. Approval of minutes of May 16, 2007: Roegge asked if there were any additions or corrections to the minutes of May 16, 2007. Vanlandingham, seconded by Hughes, moved that the minutes be approved as presented. The motion was unanimously approved.

c. Additions to the agenda: Zych asked that item 5.b. be deleted from the agenda.

d. Executive Director’s Report: Roegge shared his goals for the Council on Teacher Education for 2007-08:

1) complete initial drafts of program reports for the 2010 accreditation review; 2) get ISBE accreditation review infrastructure in place; 3) implement a system of tracking program completers; 4) complete the data feedback loop; and 5) develop a long range vision and planning template.

   1) Progress reports on program report drafts are due on September 15th. The drafts are due at CTE in December.
   2) Roegge and Jerich attended accreditation review team training at ISBE in July. Having a well developed Web site for the review team is very important for a smooth accreditation review.
   3) This could be a central function for ECSO. The initial goal is track completers for three years. Ultimately, we want to track them through their entire career.
   4) We have made good progress on this and are close to having it done.

Roegge will provide progress reports on these goals as appropriate.
Roegge hosted the Illinois Public Deans meeting on this campus in August.

The Chancellor has appointed Kalantzis as Chair of the Council on Teacher Education. Roegge will attend Council meetings twice each year.

Roegge commented on the Illinois Certification Testing System (ICTS) Basic Skills Pass Rate Summary: Initial and Cumulative: Program Year: June 2005-April 2006, a report which the ISBE is required to provide to the legislature each year (a copy was handed out at the table). He called attention to the “data limitations” section of the report, which essentially indicates that the data is skewed because all individuals who take the test report which institution prepared them and they can select up to three institutions to receive their score reports. The data cannot be used to make comparisons between institutions, although it probably will be. Roegge intends to write a letter emphasizing the problems with how the data is collected and how it can be misused.

Legislation authorizing the creation of a P-20 Council in Illinois has passed out of the legislature and is awaiting the governor’s signature. The Council will be advisory to the governor and includes only a couple of token representatives from higher education.

2. Proposals:

a. Proposal to Terminate the Teacher Education Minor in Art Education: Report: Zych reported that by the authority given to him by the Executive Committee he has approved a proposal from the Department of Art Education to terminate the Teacher Education Minor in Art Education. He forwarded the proposal to the Office of the Provost during the summer and it was approved by the Senate Committee on Educational Policy on August 27th.

3. Matters for Discussion/Action:

a. Rescind Policy on Assessing Proficiency in Basic Skills...
b. Rescind GPA Requirements for Continuation and Certification
c. Rescind HB 150 Options for Students Seeking Certification
d. Rescind Program Compliance with ISBE Mandated Standards...
e. Rescind CTE SSN Policy Statement for Cooperating Personnel

Roegge introduced the discussion regarding a. through e. above by explaining that staff has been reviewing the CTE policy manual in an effort to clean it up, remove duplicate policies and confusing overlapping, and get ready for the accreditation visit. Suggested revisions to current policies will be brought to the committee for review from time to time during this project. Zych briefly explained why the policies listed in this item are no longer relevant or necessary.

Grashel, seconded by Jenkins, moved that the policies listed as a. through e. above be rescinded. The motion was unanimously approved.

f. Allocations to programs for clinical supervision: Roegge announce that he would like to create a subcommittee to review current procedures for allocating clinical supervision funds to programs. He explained the current procedures and that he wants to look at the entire procedure, including how the calculations are made that determine how much money goes to each program. The funding is based on a formula that was created long ago and is not adequate for current needs. The funds allocated come from the Office of the Provost and funding to the programs can only be as equitable as the allocation from the Provost permits.
The allocation of funds for supervision is the only real authority that the Council has over programs. The subcommittee will be asked to review options for CTE to use to assure that programs are complying with the Common Assessment Plans.

Clevenger offered to serve on the subcommittee. Roegge will ask Kuntz to serve. Kalantzis suggested that the subcommittee look at other models for funding clinical supervision.

g. **CTE communications plan:** Roegge said that CTE staff needs a plan for disseminating all the data it is collecting to appropriate audiences. He would like to form a subcommittee to answer the questions of who, what, why, when and how. Vanlandingham and Themanson volunteered to serve on the subcommittee.

### 4. Updates/Reports:

a. **ISBE Update:** Zych spoke at some length about the difficulties in dealing with the certification staff at ISBE. Most recently, a major change was made in the way that candidates in early childhood are able to obtain an early childhood special education approval. The change was made abruptly with no notification to certification officers. This is the latest example of a major change in the way that ISBE certification staff interacts, or doesn’t, with university certification officers, making it much harder for the latter to assure that candidates in their certification programs are getting accurate advising regarding certification requirements and processes.

Roegge added that we need more faculty involvement with the Illinois Association of Colleges of Teacher Education. This is the group that is able to influence what happens at ISBE.

b. **ECSO reorganization:** Roegge announced that the Educational Career Services Office (ECSO) has been absorbed by the Council on Teacher Education. The ECSO staff is currently conducting its annual fall seminars for seniors in teacher education. He wants to focus and target the services that ECSO provides and stated that suggestions would be welcome.

c. **Fingerprinting:** Roegge announced that the first fingerprinting session on campus will be held on August 30th. Accurate Biometrics will have a technician at the CTE office at 505 E. Green. Notices have been posted on the Student Portal and the general information section of the CTE Web site. We may schedule another on-campus session this fall but the main sessions will be in spring semester between spring break and the end of spring semester after most programs have admitted their candidates for fall semester 2008. Accurate Biometrics has 40 locations around the state that candidates can go to if they are not able to get their fingerprints taken on August 30th.

d. **Program data:** Roegge gave a slide presentation of data from the Teacher Graduate Survey that we participate in with the other public universities. He noted that the data is consistent with our own exit survey. We now have three years of data from this survey, which gathers data from and about graduates during the spring semester of their first year of teaching. The overall response rate was 53% and the data indicates that teaching English language learners and dealing with behavior management continue to be areas where first year teachers feel less well prepared. This latest survey also reflects a downturn in the areas of addressing issues of socioeconomic diversity and strategies used in multicultural education. Supervisors tend to rate the first-year teachers higher than they rate themselves. Roegge will send the slides to the committee members.
e. Conceptual Framework revision: Roegge is working on revising the Conceptual Framework in accordance with the information that was sent to committee members in July regarding the ISBE review panel’s comments. He will present his recommendations at a future meeting.

f. Accreditation update: Roegge handed out a schedule for preparation for the accreditation visit and copies of NCATE Standard 1: Candidate Knowledge, Skills, and Dispositions and Glossary of NCATE Terms. These documents provide information on what specifics reviewers will be looking for and we are using them as the basis for developing our infrastructure (see CTE Goals under Executive Director’s Report). There will be more discussion of these documents at the September meeting.

g. PA 095-0371: The safety education bill is now law. Our legislative liaison, Terry McLennand, has assured us that we should be in compliance without doing anything more that we do already.

5. Information Items:

a. Certification Annual Report: 7-1-2006 to 6-30-2007: the report was handed out at the meeting. There was no discussion.

6. Adjournment: The meeting adjourned at 4:40 p.m.

Future meetings: All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Meeting dates for 2007-2008

| September 19, 2007 (subsequently cancelled) | October 17, 2007 |
| February 20, 2008 | March 12, 2008 | April 16, 2008 |
| May 14, 2008 | June 18, 2008 | July 16, 2008 |