MEMBERS PRESENT: Ave Alvarado, Brenda Clevenger, Bo Fernhall, John Grashel, Melissa Hayne, Linda Hemminger, Bob Hughes, Marge Jerich, Mary Kalantzis, Kristi Kuntz, Brenda Lindsey, Chris Roegge, Marian Stone, Chet Zych

MEMBERS ABSENT: Bonnie Armbruster, Christine Jenkins, Kate Renno, Phyllis Vanlandingham

1. Approval of Minutes and Announcements:

The meeting was called to order by Roegge at 3:30 p.m.

a. Announcements: Roegge reminded everyone that the 43rd Annual UIUC Teacher Placement Day, sponsored by the Educational Career Services Office, will be held on February 28th at the Illini Union. Recruiters from Illinois and 18 other states will be there. He invited members to drop by during the day.

Roegge announced that Accurate Biometrics will be in the Council offices to take fingerprints on April 14th, 15th, 16th, and 17th. These dates should accommodate most of the candidates who will be admitted to certification programs for fall semester. The times are staggered in an attempt to accommodate candidate’s class schedules. An additional couple of days for on-campus fingerprinting will probably be scheduled in early fall semester for candidates who are transfer or graduate admits. Additional information regarding fingerprinting is available on the Council Web site.

b. Approval of minutes of January 16, 2008: Roegge asked if there were any additions or corrections to the minutes of January 16, 2008. The minutes were accepted as presented.

c. Additions to the agenda: None

d. Executive Director’s Report: Roegge attended AACTE in New Orleans, February 7-10th. He handed around copies of slides from the presentation of the keynote speaker dealing with the quality of teachers, which he recommended that everyone look at (the Web site was provided). He said that this presentation was outstanding and addressed the current controversy regarding whether or not teacher preparation programs make a difference.

Roegge will be attending the Illinois New Teacher Collaborative State Teacher Conference next week. This group is grappling with the question of how to provide a continuum of teacher development that begins with the pre-service teacher and extends through their professional career.

2. Proposals:

a. Revision to Kinesiology Degree (Report): Zych reported that the Department of Kinesiology and Community Health is proposing a revision to the core requirements for all students in the department. The proposal adds two courses to the core, which forms part of the certification program in physical education. The courses being added are offset by a decrease in elective hours, so there is no change in the total hours required for the degree. There is no impact on the requirements for certification. Consequently, he approved the proposal administratively and forwarded it to the Office of the Provost for further review.

b. Revision to the Elementary Education Teaching Option: EdM: Zych explained that the proposed revision brings the graduate level certification option for elementary education into alignment with the undergraduate program
revision that was recently approved by this committee. There are no changes to the requirements for the graduate degree. Upon approval by this committee, the proposed revised program may be implemented for fall semester, 2008, concurrently with the revised undergraduate option.

Lindsey, seconded by Grashel, moved approval of the proposed revision as presented. The motion was unanimously approved.

3. Matters for Discussion/Action:

a. Placement policy revision: Roegge presented a revised proposed policy regarding the placement of candidates in schools or districts where they have relatives teaching or in administrative positions. As suggested at the previous meeting, the proposed policy was presented to the clinical experiences program coordinators for discussion. Roegge reported that the discussion was lengthy and the present proposal is representative of that discussion.

The present version lists a series of circumstances in which candidates for certification should not be placed for clinical experiences so that the integrity of the experience and the evaluation of the candidate’s performance would not be compromised. Lindsey suggested adding school board members to the category of individuals who might be in a position to compromise the integrity of the placement.

Clevenger, seconded by Jenkins, moved approval of the proposed policy as amended to include school board members, effective August 2008. The motion was approved unanimously.

b. Tuition & Fee Waiver policy revisions: Roegge presented a revised proposed revision to the current policy on tuition and fee waivers for cooperating agency personnel, which was previously discussed by the committee. The present version restores most of the language that was present in the original policy and addresses three items specifically. It would change the period in which a cooperating teacher may use an earned tuition and fee waiver, making it available the semester after they have earned it rather than concurrently with having a candidate in their classroom. It also clarifies some confusing language regarding the length of time that the waiver is valid and the right of campuses to restrict the use of waivers.

Roegge explained that the proposed policy revision would have to be approved by the Board of Trustees before it can be implemented. Upon approval, individuals earning waivers would be protected for one term so that they would not lose a waiver that is concurrent with their present activity as a cooperating teacher.

It was suggested that a phrase be added clarifying that “term” includes summer session. Kalantzis said that she had heard that legislation may be pending that would eliminate the use of tuition waivers for graduate students.

Grashel, seconded by Hayne, moved that the proposed policy revision, with the suggested clarification of “term” be approved for forwarding to the Council on Teacher Education, pending investigation into the status of any legislation that might affect the granting of tuition and fee waivers. The motion was unanimously approved.

c. Standardizing Clinical Experiences Procedures: Roegge handed out a discussion draft of items that might be included on a standardized application for student teaching/internship. The application would be available online and would apply to all programs.
Roegge said that the idea has been discussed with clinical experiences program coordinators and the draft grew out of that discussion. After a brief discussion it was suggested that Roegge take the document back to clinical experiences program coordinators to determine its final shape.

d. Partnerships with schools: Roegge commented that he is interested in ways to serve our cooperating personnel and help them to grow in their roles as cooperating teachers. He would like to see us develop tighter relationships with the schools that we use for placements. One suggestion was that online orientation sessions be developed. Roegge will continue discussing this matter with the clinical experiences program coordinators.

e. Graduate follow up: Roegge handed out a draft of a list of questions that might be asked in a follow up survey. The questions are divided into three categories: demographic/contact/employment information, “customer satisfaction”, and quality of preparation. The items in the draft are culled from a variety of instruments that have been used in the past but which haven’t provided useful data. The draft is an attempt to pull the best items into a single survey that will provide the kind of data that we want and need. The plan is to initiate the survey in the fall of 2008. It will be online and candidates who were certified in AY 2007-2008 will be contacted and asked to respond.

This item will be brought back for further discussion at the next meeting.

4. Updates/Reports:

a. Allocations to programs for clinical supervision: Roegge reported that he is still working on the calculations. A question was raised regarding the EDPR 203 fee, which is used to support supervision. The fee is increased each year that the Board of Trustees votes to increase tuition and fees for the coming year. It is presently at $600 and will probably increase to $650 for AY 2008-2009. Should we, at some point, ask that the fee not be increased?

b. ISBE Update: Nothing new to report

c. Accreditation update: Roegge reminded the committee that program reports must be completed this summer. There is still much to be done and the “drop dead” date for completion of the reports is October 15th.

d. Program data: Roegge handed out a draft sample of the annual report that CTE staff is preparing for each program. This annual comprehensive electronic report will provide each program with data that it can use to assess the program. He asked for feedback from the committee members.

5. Information Items: None

6. Adjournment: The meeting adjourned at 4:45 p.m.

Future meetings: All meetings are scheduled for 3:30-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

Meeting dates for 2007-2008

March 12, 2008 (subsequently canceled) April 16, 2008 May 14, 2008
June 18, 2008 July 16, 2008