MEMBERS PRESENT: Ave Alvarado, Brenda Clevenger, Bob Hughes, Christine Jenkins, Marge Jerich, Brooke Kennedy, Kristi Kuntz, Chris Roegge, Marian Stone, Phyllis Vanlandingham, Chet Zych

MEMBERS ABSENT: Bonnie Armbruster, John Grashel, Melissa Hayne, Linda Hemminger, Mary Kalantzis, Renique Kersh, Brenda Lindsey

1. Approval of Minutes and Announcements:

The meeting was called to order by Roegge at 3:05 p.m.

a. Welcome and announcements: Roegge reported that Lindsey is unable to attend the IACTE conference on RTI next week. If anyone would like to go in her place they should let him know by Friday afternoon.

b. Approval of minutes of April 22, 2009: Roegge asked if there were any additions or corrections to the minutes of April 22, 2009. The minutes were accepted as presented.

c. Additions to the agenda: none

d. Executive Director’s Report: Roegge reported that he has established a search committee to interview for Zych’s position. Vanlandingham has agreed to chair the committee. Jerich, Stone, Eric Ohlsson (CoTE staff), and James Anderson (professor in agriculture education) have agreed to serve on the committee. As soon as approval of the committee is received, the position will be advertised.

Roegge reported that he, Hughes, and Zych met with faculty in the College of Education who plan to apply for a Teacher Quality Partnership Grant in the amount of $5 million. Current plans are to partner with the Chicago Public Schools (CPS) to develop an alternative program for individuals who want to be certified in early childhood special education. The RFP has not yet been issued.

Roegge will be meeting with the Champaign-Urbana Schools Foundation next week to discuss ideas for partnering with the Illinois State Board of Education (ISBE) to obtain funds from stimulus money.

Also next week, Roegge will be meeting with CPS personnel to discuss a variety of issues. One of the topics will be partnering with CPS to push ISBE to approve alternative certification programs that really are alternative in their design and implementation.

2. Proposals:

a. Add Korean Concentration Code to BS in El Ed and ECE: Report: Zych reported that the proposal asks for the establishment of a code for an Area of Concentration in Korean for both the elementary and early childhood education programs. Both programs have long had an option for an Area of Concentration in a foreign language. The code for Korean is needed because the Banner system requires one in order for the concentration to be coded in DARS Reports for candidates. Because this request has no impact on hours or degree requirements, Zych approved the proposal administratively and forwarded it to the Office of the Provost

b. Reading Specialist Proposal: Zych reported that the Graduate College did not discuss the proposed changes to the requirements for a master’s degree in the Department of Curriculum and Instruction at last meeting.
Consequently, CEEED did not address the Reading Specialist proposal at its meeting. Neither committee will meet again until the fall, so the proposal cannot move forward at this time. Armbruster, who will retire in August, is working on the ISBE proposal and hoping to complete that before she retires. Assuming that the Graduate College and CEED approve the campus proposal in the fall, with no changes, the ISBE proposal will be ready to move forward.

Zych commented that this proposal has been predominately the work of Armbruster. It is not clear at this time whether anyone in the Department of Curriculum and Instruction will pursue the implementation of the program after Armbruster retires.

3. Matters for Discussion/Action:

a. Systematic strategies for preparing candidates to address the needs of English Language Learners:
Roegge handed out a flyer for the State University Dean’s Conference on English Language Learners to be held in Bloomington on June 25-26, 2009. Faculty from colleges of education in Illinois is invited to attend the conference. CoTE will cover travel expenses for anyone who would like to attend.

Roegge also handed out a chart showing the information that he has been able to gather from our programs indicating how they currently address the needs of English language learners. He asked for assistance from committee members in getting information for those programs not represented on the chart. As soon as that information is available, he plans to have additional discussion on how to standardize the instruction across programs. We will be expected to address how our candidates are prepared to work with English language learners as part of our accreditation review.

b. Designation of program “point persons” for ISBE review: Roegge said that he sent out an e-mail requesting that each college designate a point person who will be responsible for coordinating activities in that college/department related to the accreditation review in 2011. Those present offered the following names:

- Agriculture: Brandy Biros
- LAS programs: Phyllis Vanlandingham
- Library Science: Christine Jenkins

c. AY09-10 meeting schedule: Roegge handed out a calendar grid, asking that members indicate times that they would not be able to meet. He will review the result, looking for a time when meetings could be scheduled. If he is not able to come up with an alternative, the default is to follow the schedule printed on the bottom of the agenda. For now, however, that schedule remains tentative.

d. Committee members for 2009-10: Roegge asked if current members are willing to continue on the committee next year. Kennedy noted that she will be student teaching in the spring and unable to attend meetings that semester. Roegge asked for recommendations for a replacement for Armbruster, who is retiring. Armbruster represents faculty at large.

e. Grade replacement policy: Zych commented that the grade replacement policy recent approved by the University Senate has an impact on Cote Common Assessment Plan monitoring. The certification officer will need to be notified when a candidate has been given permission to repeat a course for grade replacement purposes because that affects the gpa monitoring of candidates. He also suggested that undergraduate DARS audits will need to reflect the correct gpa for any candidate who takes advantage of this opportunity.
Kuntz reported that the policy is not final. CCG inserted two conditions to the policy that was approved by the Senate. Both versions will be sent to the Chancellor to make a final determination to resolve the matter. The Office of the Provost is supporting the Senate version.

4. Updates/Reports:

a. ISBE update: Zych reported that the State Teacher Certification Board approved the proposed rule changes that he talked about at the last meeting and forwarded them on to the Illinois State Board of Education for review. That board meets on May 20th.

There have been some modifications in the proposed rules that are going forward:

- The implementation dates for most of the changes has been changed to Feb. 1, 2012.
- The requirements for elementary endorsements, middle grade standards, principal standards, and new rules for annual program reports did not go forward.
- Requiring that all course work presented for certification and additional endorsements be completed within the last 10 years did not go forward.
- The proposal that went forward adds a 2 semester-hour course requirement in special education and a 2 semester-hour course requirement in reading methods for all certification programs. If approved, this would require program revisions that would have to be in place for fall 2011 admits.
- The proposal that went forward changes requirements for the bilingual and ESL endorsements, adding several course requirements and the test in English as a New Language for both. Approvals in both areas would not be issued after Jan. 1, 2010

Zych commented that many of these proposed changes would impact candidates who were freshmen in 2008-09. When the rules are sent out for public comment he plans to oppose the implementation dates as being unfair to candidates already in programs. He also plans to argue against the imposition of the “no grade lower than a C” rule for course work in approved programs.

Zych emphasized that it is important that ISBE receive many comments on these rules. He will notify everyone when the rules go out for public comment and share his comments with committee members so they can use them as a model for making their own comments, if they choose.

ISBE has also offered institutions the opportunity to clear candidates for certification prior to the awarding of their degree if all other requirements have been met. This will help individuals who are graduating and have positions that start immediately. The Banner system of degree uploading is a hindrance to candidates who have immediate job prospects. Zych reported that he signed the agreement with ISBE so that we can take advantage of this service for our candidates.

b. Accreditation Update: Jerich reported that the proposed new Title II reporting documents will include information on English language learners. Programs will have to report on what they are doing to prepare candidates to work with this population. There will also be special reporting requirements for identified shortage areas such as mathematics, science, and special education. These new reporting standards could be in place by the fall of 2011.

Jerich also noted that the ISBE proposed rules include a provision requiring institutions to cover the costs of their accreditation review. That would include paying travel and room and board expenses for members of the review team.
c. **Teacher Graduate Assessment:** Jerich reported that the survey is now in its fourth year of operation. This year there were 293 surveys sent out. The response rate was 59% for teachers and 53% for employers. The first year survey of principals is being implemented this year. Information regarding employer satisfaction with graduates of institutional programs comes from these surveys.

Roegge added that our May graduates will be completing the annual exit survey shortly.

d. **CTE Liaisons for Admission:** Zych asked that any necessary corrections be made to the information on the table and returned to him as soon as possible.

e. **Deficiency Reports:** There were no reports to hand out. Roegge commented that the student teaching evaluations appear to be coming along well.

5. **Information Items:** None

6. **Adjournment:** The meeting adjourned at 4:20 p.m.

**Future meetings:** All meetings are scheduled for 3-5 p.m. in Ste. 203-B, 505 E. Green Street unless otherwise noted.

- June 17, 2009 (subsequently cancelled)
- July 15, 2009 (subsequently cancelled)

**TENTATIVE meeting dates for AY09-10:** All meetings are 3-5 p.m. in Ste. 203-B, 505 E. Green unless otherwise indicated.

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