MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
July 21, 2010
3:05 p.m. – 4:15 p.m.
Conference Room A, 505 E. Green, Ste. 203

MEMBERS PRESENT: Ave Alvarado (GC), Brenda Clevenger-Evans (CoTE), Cheryll Douglas (CEPC), Linda Hemminger (CEPC), Walter Hurley (ACES), Christine Jenkins, (GSLIS), Kristi Kuntz (Provost), Brenda Lindsey (SSW), Chris Roegge (CoTE), Marian Stone (FAA), Mildred Trent (COE), Phyllis Vanlandingham (LAS)
MEMBERS ABSENT: John Grashel (Faculty), Marge Jerich (CoTE), Mary Kalantzis (COE), Renique Kersh (AHS)
OTHERS PRESENT: Kathy Gray (CoTE)

1. Approval of Minutes and Announcements: The meeting was called to order by Roegge at 3:05 p.m.
   a. Welcome and Announcements: Roegge welcomed all and made two announcements about committee members. Marge Jerich is not present as she is in PA visiting her sister who is ill. This is the last meeting for three members who are retiring. Roegge wished a fond farewell and thanked John Grashel, Phyllis Vanlandingham and Cheryll Douglas for their contributions. He explained that Hemminger will fill the vacancy on the committee that Douglas leaves, but the following positions on the committee need to be filled: faculty-at-large, P-12 committee rep, and student. He asked that nominations be sent to him.

   b. Approval of April 21, 2010 minutes: Roegge stated that there are no minutes to present for approval at this time and asked for a deferral until the 8-10-10 meeting.

   c. Additions to agenda: There were no additions.

   d. Executive Director’s report: Roegge stated that he will attend a Common Core Standards meeting tomorrow, July 22nd, at Illinois State University. New standards for K-12 will be presented; math and English standards have already been finalized. Thirty states have adopted the concept of following a nationwide set of common standards.

   On August 2nd, Roegge plans to attend a meeting of the Illinois Association of Deans of Public Colleges of Education (IADPCE) where the accreditation changes will be reviewed.

   Roegge announced that he is interviewing for a seat on the State Teacher Certification Board on August 4th. He is one of three candidates seeking this position.

   Roegge explained that he is currently working on streamlining the internal administrative procedures required for the awarding of administrative and pooled waivers. If any changes are made they will be brought forward at a future meeting.

2. Proposals:
   a. Special Education proposal to change general education requirements: Clevenger stated the following information was presented and approved administratively and by campus on April 30, 2010:
      Item 1: Within the general education requirements, remove the designation of two specific courses as requirements: PSYC 216 and MCB 103.
      Item 2: Revise the number of required general education credit hours in Natural Sciences & Technology, Humanities & the Arts, and Social & Behavioral Sciences to a minimum of 6 credit hours per category.
      Item 3: Add to the Professional Education requirements one 3 credit hour course focused on human development. Students would be able to select from PSYC 216, EPSY 236, HDFS 105, or other course approved by the Program Coordinator.
b. Revision to the Social Science: History Teaching Concentration: Clevenger explained that History 288 (American Indians of Illinois) was added as an option to the History Teaching concentration for the Illinois History certification requirement. This addition was approved administratively and by campus June 2, 2010.

c. Revision to reduce number of electives needed for P.E. certification: Clevenger reported that an elective requirement was removed from the physical education teacher certification program. The courses were rarely available. This removal was presented and approved administratively and by campus on June 2, 2010.

3. Matters for Discussion/Action:

a. ISBE Accreditation changes: Roegge announced that the new Illinois Professional Teaching Standards have been approved and are awaiting implementation.

Roegge also informed the group that ISBE’s contract with NCATE expires December 2010 and will not be renewed. ISBE doesn’t mind if an institution remains affiliated with NACTE but will require all to meet the new statewide standardized assessment process that they will develop. This change immediately impacts the accreditation process scheduled to take place here next year. Therefore, we requested and were granted an extension. The new date for our accreditation review is now July 1, 2012. We await receipt of the official letter document.

Roegge said another date to remember is November 1, 2010. All program proposals submitted after November 1, 2010 must be structured to address the new Illinois Professional Teaching Standards. So beginning this fall we will start the process of redoing assessments, the conceptual framework, portfolio assessments, student teacher evaluations, etc.

Roegge gave a PowerPoint presentation detailing the Consolidated Reporting System to be implemented in 2013. The Annual Program Reports will no longer be submitted as paper reports but will be completed through an online report system based on the academic calendar year. Some of the information to be collected will include enrollment, ethnicity, completers, type of program, faculty information, and assessments. Discussion followed. Roegge looks forward to the change in direction, addressing new standards and formatting, and partnering with ISBE to design self-evaluation and peer review components in the review process. This provides a good opportunity for us to update our programs and assessments.

b. NCTQ responses: Roegge updated the group with the progress that has been made on the U of I’s response to the NCTQ Study stating the preliminary report for part one was completed earlier this summer. He is currently working on the preliminary report for part two.

c. Candidate Exit Survey: Roegge showed the exit survey data comparisons for 2009-2010 graduates. He stated that there are 3 years of data to review, 2007-2010, and two ways to view the information. One way is for CoTE to send a PDF of the files. The other way is for individuals to directly access the information online by logging on to the Portal from the CoTE webpage. Members of this committee as well as program coordinators already have access to the Portal. Roegge asked that names and UINs of people who should review this information be sent to Eric Ohlsson who would give them temporary access to the Portal.

Roegge mentioned that ISBE is looking at national teacher performance assessments and is in communicating with PACT (Performance Assessment for California Teachers). This may lead to a statewide standardized evaluation tool.
4. Updates/Reports:
   a. **Portfolio requirement:** Roegge introduced this topic by stating that CoTE has received a request from the College of Education to mandate electronic portfolios and asked if the committee wanted to approve this request. CoTE currently has portfolio requirements but no electronic portfolio requirements. Discussion ensued. Portfolio requirements will need to be realigned anyway to follow the new teaching standards. It would make sense to follow the same timeline as the implementation of these new teaching standards. Any action agreed upon should benefit the growth and development of the candidate. Linda Hemminger and Brenda Lindsey each offered to run a pilot program sharing their implementation and progress with the other programs. These pilot programs could be run this coming year, 2010-2011, with the new electronic portfolio requirement to be effective fall of 2011. Discussion followed concerning storage - where, for how long, and who could help maintain and support such an effort. It was agreed that this topic be revisited at the next meeting and an action plan be developed and adopted then.

   b. **FY 2011 budget:** Roegge reiterated the budget reduction for the upcoming year and reminded members that this deficit will be passed on to the programs.

   c. **ISBE update:** Clevenger let the committee know that Ohlsson is creating a report that identifies courses at the undergraduate level impacted by the new policy to accept no grade lower than a C in professional education and content area course work. She also stated the certification officer or the certification specialist will review coursework for graduate students as the same C- rule applies to students entering graduate programs. Graduate students with grades of C- or lower will be notified by the Council at the time of the graduate audit that they need to retake a course(s). Discussion followed.

   d. **Accreditation update:** No additional information was presented.

5. **Information Items:**
   a. Certification Ethnicity Three Year Report (August 07 to May 10)
   b. Certification Annual Report (07-01-2009 to 06-30-2010)

6. **Adjournment:** The meeting was adjourned at 4:15 pm.

**Meeting dates for AY10-11: All meetings are 3-5 PM in Suite 203 (B), 505 E. Green unless otherwise indicated.**

<table>
<thead>
<tr>
<th>August 18, 2010</th>
<th>December 15, 2010</th>
<th>May 18, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 15, 2010</td>
<td>February 16, 2011</td>
<td>June 15, 2011</td>
</tr>
<tr>
<td>October 20, 2010</td>
<td>March 16, 2011</td>
<td>July 20, 2011</td>
</tr>
<tr>
<td>November 17, 2010</td>
<td>April 20, 2011</td>
<td></td>
</tr>
</tbody>
</table>