MINUTES OF THE EXECUTIVE COMMITTEE
COUNCIL ON TEACHER EDUCATION
September 15, 2010
3:10 p.m. – 4:15 p.m.
Conference Room A, 505 E. Green, Ste. 203

MEMBERS PRESENT: Brenda Clevenger-Evans (CoTE), Linda Hemminger (Program Coord.), Christine Jenkins (GSLIS), Marge Jerich (CoTE), Kristi Kuntz (Provost), Brenda Lindsey (SW), Chris Roegge (CoTE), Marian Stone (FAA), Mildred Trent (COE), Sharon Michaelove (LAS)
MEMBERS ABSENT: Ave Alvarado (GC), Walter Hurley (ACES), Mary Kalantzis (COE), Renique Kersh (AHS)
OTHERS PRESENT: Kathy Gray (CoTE)

1. Approval of Minutes and Announcements: The meeting was called to order by Roegge at 3:10 p.m.
   a. Welcome and Announcements: Roegge welcomed all and introduced Sharon Michaelove as the interim representative for LAS. He also stated that another new member will soon join the group; Cynthia Helms, a librarian from Centennial High School in Champaign, will be the P-12 committee rep. Vacancies remain for one faculty at large and two student representative positions. Roegge said he is still taking nominations for the faculty at large representative.

   b. Approval of August 18, 2010 minutes (attached): Roegge asked Clevenger to identify the grammatical corrections she found. Clevenger did that as well as informed the group that ISBE should be added to identify what kind of report was mentioned in 1.d. Hemminger identified another grammatical correction and requested that a comma be added in the paragraph in 1.d. that discusses the CPS contract. A motion to approve the minutes with the identified changes was made by Trent, seconded by Stone, and all approved the minutes with the changes noted.

   c. Additions to agenda: There were none.

   d. Executive Director’s report: Roegge reported that he attended his first State Teacher Certification Board meeting last week where the main topic was principal certification. Two main issues were discussed, the quality of the candidate being produced and the over production of candidates. He distributed a handout with two graphs and directed the group to reference Figure 3: Type 75 Certificate Recipients Compared with Principal Vacancies which illustrates the disparity between endorsements given and vacancies. This gap can signal both good and bad points. ISBE wants to closely monitor the program for a couple of cycles, collect adequate data, and reference it to evaluate and rework principal certification. Roegge said the other agenda item that consumed a surprising amount of time at the meeting was legal cases they had to review.

Roegge stated that on Monday he attended the Illinois Public Deans Association meeting in Bloomington where the main point of discussion was American Association of Colleges for Teacher Education (AACTE) membership. Fees are very expensive, and during these tough economic times, the value of return on investment is being questioned. Attendees expressed their desire to support AACTE and maintain their professional relationship but questioned the investment. Roegge said some universities have made a purely economical decision and are not renewing their membership. He also stated that the U of I may follow this decision. Trent expressed concern in doing that as AACTE is a national association with strong visibility. Roegge agreed and stated that we have until January to make a final decision on the membership.

Roegge explained that he just received the outcomes for the NCTQ study and will respond to them soon. He then reminded the committee about the process of the NCTQ study. He revisited who NCTQ is, with whom they are affiliated, their leaning towards Teach for America, their influence, methodology, rating outcomes, and reliability of the results produced. He will continue to keep committee members informed.
Roegge also mentioned that there are new study results out on Teach for America. He cited an article entitled, *Problems with the Use of Student Test Scores to Evaluate Teachers* and promised to send committee members the link to the article. He reminded attendees that the goals of Teach for America are different than educators’ goals. Their mission is to recruit the cream of the crop college student to commit to teach in high need schools for two years. The idea is that smart people can teach. The deduction then is that teacher candidates are less academic. Roegge talked about the move towards linking the gains of individual students to indicate the success of a teacher candidate.

2. **Proposals:** No proposals were discussed.

3. **Matters for Discussion/Action:**

   a. **Revised CoTE Policy Manual (attached):** Roegge referenced the email with attachments that he sent to committee members last week as he showed an overhead of the attachment *Policy Manual Draft Changes Recommended August 2010*. He used the outline presented in this document to address and explain the major policy changes and updates that were being recommended. Proposed changes included: The policy and procedure manual divided into six sections and their content; six policies that are really procedures placed in the procedures section; combining two general education guideline policies into one; replacing one outdated policy recommending certification with three policies that align with the CAPs; combining two tuition and fee waiver policies into one; eliminating a policy addressing students not enrolled in the program but electing a student teaching course. Roegge asked for a blanket motion to accept the manual as explained. Lindsey so moved, Stone seconded, and it was unanimously approved.

   b. **CoTE Bylaws (attached):** Roegge also addressed the Bylaws of the Council on Teacher Education. He cited three major components of the Bylaws that are outdated and require revision: The Area of Specialization Committees have been formally discontinued, and other structures have been put in place; there is no mention of the Clinical Experience Program Coordinators and their function; the Faculty on Teacher Education designation found in III. V. does not serve the council well and therefore needs to be redefined. He directed committee members back to the email with attachments sent to them last week which contained the recommended altered language and asked for comments. Lindsey thanked council for all their hard work and made the motion to approve the changes as presented. Jenkins seconded the motion, and the amended bylaws were unanimously approved as recommended.

   c. **ISBE Annual Program Report format:** Roegge explained that the ISBE Annual Program Report will be completed through an online reporting system. Collection and compilation of information will be handled in a similar way as to how it was last December. By the end of September, CoTE will provide a pre-populated spreadsheet to each program’s point person who is responsible to review the information provided, make any necessary corrections, and provide the additionally requested material. Roegge distributed a handout listing the accreditation point people from last year, pointed out that there were some vacancies, and asked committee members to verify and identify contact people for this year. The final, completed report is due back to ISBE October 31, 2010. The four year ISBE report, due March 2012, will merely be a summation of the data of the annual reports submitted.

Roegge continued sharing information regarding ISBE by highlighting the new proposed ISBE rules that will soon be presented and open for public comment. Not-for-profits will now be included under the definition of institutions. ISBE may visit an institution at any time with a one day notice. Interventions were added to the rules. If the Certification Board who is responsible for the reviews finds a concern within a program, the institution will be summoned or called in to discuss the concern. If the results are significant enough the institution will be put on a one year probation. No new candidates can be added during this probationary period. If no resolution is made the certification can then be revoked. Performance
assessments was another topic presented. Roegge concluded this segment of the discussion by reminding committee members that the annual program reports should be their immediate focus. He went on to say that in the future separate reports will be required for each program. ISBE will no longer take a combination report. This will impact the foreign language annual report. He also mentioned that ISBE can close a program offered due to lack of candidates.

d. Preparation for new IPTS implementation/portfolio recommendations: Roegge stated that the council has begun the process of realigning all matrices to address the new Illinois Professional Teaching Standards. Roegge reiterated that since portfolio requirements must change to meet the new standards, now is the time to improve the process across the board.

4. Updates/Reports:
   a. Electronic Portfolio update: Roegge reported that an electronic portfolio workshop was held at the most recent Clinical Experience Program Coordinators meeting on August 26th. The Library and Information Science e-portfolio program was presented by Georgeann Burch, and two members of COE’s educational technology office expanded on the presentation with additional information. Using electronic or digital means is a high quality way of compiling a portfolio, has meaning, and the students recognize they are reaping benefit from the process. The main concern expressed at the workshop was storage of the electronic portfolios once they are created. Roegge suggested that maybe CoTE could fill this need.

b. IACTE Fall Conference: Roegge stated that the fall conference will be October 22nd at University of Illinois in Springfield.

c. ISBE update: No additional information was presented.

d. Accreditation update: No additional information was presented.

5. Information Items: There were none.

6. Adjournment: Roegge announced the next meeting will be held October 20th at the same location and adjourned the meeting at 4:15 pm.

Meeting dates for AY10-11: All meetings are 3-5 PM in Suite 203 (B), 505 E. Green unless otherwise indicated.

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<th>October 20, 2010</th>
<th>February 16, 2011</th>
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